



# Parks and Recreation: Skatepark Facility Use Policy

## TABLE OF CONTENTS

<b>A. GENERAL RULES AND REGULATIONS.....</b>	<b>1</b>
<b>B. HOURS OF OPERATION.....</b>	<b>3</b>
<b>C. APPROVED SKATEPARK USE .....</b>	<b>4</b>
<b>D. CODE OF CONDUCT .....</b>	<b>4</b>
<b>E. RESERVED USE OF LAGUNA NIGUEL SKATEPARK VIEWING DECK .....</b>	<b>6</b>
<b>F. CITY SPONSORED SKATEPARK PROGRAMS.....</b>	<b>7</b>
<b>G. SKATEPARK FACILITY FEE SCHEDULE .....</b>	<b>8</b>
<b>H. INTERPRETATION AND IMPLEMENTATION.....</b>	<b>8</b>



## **PARKS AND RECREATION: SKATEPARK USE POLICY**

**DEPARTMENT POLICY**  
**Adopted: 10/2025**

The City of Laguna Niguel ("City") makes the Skatepark facility available to the public for recreational, social, civic, commercial, and private activities that are of interest and need to the community. The Parks and Recreation Skatepark Facility Use Policy is established to provide an effective framework for the administration of Skatepark operations, ensuring equitable and fair access to all users and aligning facility use with the City's mission, vision, values, ordinances, and policies.

Please note that Sea Country Senior and Community Center, Laguna Niguel Aquatics Center, City Hall, Crown Valley Community Center, Crown Valley Park, and Athletic Facilities are not governed by this policy.

### **A. GENERAL RULES AND REGULATIONS**

1. **RESERVED USE:** The Skatepark Viewing Deck is available for private rentals during regular operating hours. However, the Skatepark will remain open to the public and is not available for exclusive use.
2. **RESPONSIBLE PARTIES:** All individuals desiring to skate, skateboard and/or BMX at the Skatepark are required to complete and sign a liability waiver releasing the City from any claims that may arise out of injuries suffered while skating, skateboarding and/or biking at the park. Individuals under the age of 18 must have a parent/guardian complete and sign the liability waiver. All individuals using the Skatepark facilities are responsible for knowing the City of Laguna Niguel Skatepark Facility Use Policy rules and regulations and abiding by them. Failure to do so may result in the revocation of Skatepark membership or day use passes.
3. **FACILITY CLOSURES:** Individuals found in the Skatepark outside of normal hours of operation or during periods of closure will have their membership or day pass revoked and will be responsible for any damage that occurs to the facility.
4. **CITY HOLIDAYS:** The Laguna Niguel Skatepark is not available for reservations or use on the following holidays:
  - New Year's Day
  - Easter
  - Fourth of July

- Thanksgiving
  - Day after Thanksgiving
  - Christmas Eve
  - Christmas Day
  - New Year's Eve
5. Any person wishing to skate, skateboard, or bike at the park must have a valid Skatepark membership or purchase a day use permit prior to using the park.
  6. All individuals using the Skatepark must wear appropriate safety equipment, including a helmet and plastic-capped elbow and knee pads. All safety equipment must be in good condition during use.
  7. No individual shall ride, operate, or utilize any device other than a skateboard, inline or roller skates, or an approved bicycle. Prohibited devices include, but are not limited to, scooters, e-bikes, wheelchairs, and any motorized vehicles.
  8. No individual shall ride, use, or operate a bicycle that is not an approved bicycle as defined in City Council Ordinance No. 2010-162.
  9. Spectators are not allowed in the skate area. No individual shall enter the skate area unless that individual is actively skateboarding, skating, or biking in accordance with the Skatepark rules and regulations.
  10. No person shall enter or be upon the skate area at any time other than during the posted hours of operation for the park.
  11. No person shall ride a bike in the skate area during designated skateboarding and skating times, and no person shall skate or skateboard in the area during designated biking times.
  12. Food and/or beverages are not allowed within the skate area.
  13. No person shall use or possess glass containers, bottles, or other breakable glass products within the park.
  14. Smoking, vaping, e-cigarettes, drugs, or narcotics are prohibited at all City facilities and parks, including the Laguna Niguel Skatepark.
  15. No person shall use or engage in profanity, reckless or boisterous behavior, including, but not limited to, tandem riding, pushing, horseplay, hazing or bullying,

or any other activity which could endanger the safety of persons using the skate area or spectators.

16. No portable or personal audio equipment is allowed in the Skatepark including stereos, PA Systems, and private speakers. Personal headphones are not allowed while inside the skate area.
17. No person shall place and/or use any additional piece of equipment, obstacle, apparatus, or other material, including, but not limited to, ramps, jumps or rails, within the skate area.
18. No person shall skate, skateboard, or bike when the surface of the skate area is wet, or other conditions exist which adversely affect the safety of skateboarders, skaters, and/or bikers.
19. Skating outside of the designated skating area, including the parking lot, surrounding sidewalk areas, viewing deck, and bench area is prohibited.
20. No person shall engage in graffiti, tagging, or other defacing of the park.
21. All persons using the park area must place trash in receptacles or containers provided by the City.
22. Pets are not permitted inside any City facility except ADA service animals that are individually trained to perform tasks for people with disabilities.
23. The City reserves the right to photograph events for promotional purposes.
24. Private skateboarding, BMX, or skate instruction is prohibited. Only instructors designated by the City are permitted to provide lessons at the facility.
25. Participants are required to wear appropriate, non-offensive clothing that is suitable for physical activity and promotes a respectful environment for all users.

## **B. HOURS OF OPERATION**

The Laguna Niguel Skatepark has designated operating hours for skateboarding and inline/roller skating, as well as BMX sessions that are exclusively for approved bicycles.

No one shall enter or remain in the skate area outside of the posted park hours of operation. Additionally, no one shall enter or be in the skate area when City staff have closed the park.

Note: Times may vary depending on facility rentals, activities, programs, and special events. Seasonal times and closures will be posted on the Parks and Recreation webpage on the City website.

### C. APPROVED SKATEPARK USE

The City opened the Skatepark in 2003 for skating and skateboarding. The City Council has since approved the use of bicycles at the Skatepark, subject to restrictions. Scooters are prohibited at the Skatepark. The following activities may take place during designated hours:

- Skateboarding
- Skating: Inline skates or rollerblades, or roller skates
- BMX Bikes\*

\*BMX Bikes are defined as bicycles that are intended to be used for jumping or riding on dirt, streets or in skate parks; bicycles with a wheel size of 26 inches in diameter or less; bicycles must be hard tail and single speed; Additional specifications on approved bicycles can be found in City Council Ordinance No. 2010-162.

### D. CODE OF CONDUCT

The Laguna Niguel Skatepark Code of Conduct (“Appendix B”) is to be followed by all participants using the Laguna Niguel Skatepark, including parents and spectators. The Code of Conduct will be available to all participants when memberships and/or day passes are issued. Any failure to adhere to the Code of Conduct can result in immediate removal from the Skatepark facility and/or termination of annual membership or day pass.

1. VIOLATIONS: The City utilizes a “three-strike” policy for violations of this Policy that occur within one calendar year of the first offense.

**First Offense:** Verbal warning provided to the participant.

**Second Offense:** Written warning with temporary revocation of privileges to use the Skatepark. Individual may also be required to sign a Last Chance Agreement before being allowed to return to the Skatepark.

**Third Offense:** Notice to the Skatepark participant regarding the revocation of any current membership or day pass, including possible loss of future Skatepark privileges, and any restitution for damages and/or costs, if applicable.

2. EXAMPLES: Violation examples include, but are not limited to:

- Submitting false documents to the City.
- Violation of any areas of the Code of Conduct or rules and regulations outlined in this policy.
- Possessing, using, or being under the influence of alcohol, tobacco, illegal drugs, or non-prescribed controlled substances while on City property.
- Destruction or vandalism of equipment or property belonging to the City.
- Harassment, discrimination, or bullying of any kind, including, but not limited to, age, race, national origin, gender, religion, sexual orientation, or political affiliation.
- Failure to vacate the facility which has been closed due to inclement weather, safety, or maintenance reasons.
- Any activity that negatively affects the health or safety of participants, volunteers, or City staff.
- Use of the facility outside of normal operating hours.
- Violations of any Skatepark policies.

City staff will document all violations. Beginning with the second offense, the participant and their parent/guardian (if under 18) will be required to meet with City staff to discuss the violation and, if necessary, review and sign a Last Chance Agreement before Skatepark privileges are reinstated.

3. **APPEALS:** An appeal may be submitted in writing to the Parks and Recreation Director or designee within five (5) business days from the written decision. The written appeal should be emailed or mailed to Parks and Recreation staff at the Crown Valley Community Center. Staff considering the appeal may request supplemental information and shall issue a determination within 15 days of receipt of the appeal (or receipt of any requested supplemental written information). The decision of the Parks and Recreation Director is final. During the pendency of any appeal, the written determination of the Parks and Recreation Deputy Director shall remain in effect.
4. **IMMEDIATE SUSPENSIONS:** Participants may receive an immediate suspension of Skatepark privileges if the violation is serious in nature, as determined by City staff.

**E. RESERVED USE OF LAGUNA NIGUEL SKATEPARK VIEWING DECK**

Reserved use is defined as the permitted use of the Skatepark Viewing Deck for one or more occasions.

1. **APPLICATIONS:** To reserve the Skatepark Viewing Deck, a completed Laguna Niguel Skatepark Viewing Deck Rental Application ("Appendix C") must be submitted for consideration. A reservation is not confirmed until the City has issued an approved use permit and a deposit is accepted. Permits may not be transferred, assigned, or sublet.
2. **RESERVATIONS:** Reservation of the Skatepark Viewing Deck may be made up to one year in advance. No permanent rental or assignment of City facilities shall be made to any individual or organization. The City reserves the right to prioritize availability for City use.
3. **DEPOSITS:** A deposit equal to half of the total rental fee may be required at the time of booking. The remaining balance is due on the day of your reservation.
4. **FEES:** All fees are due in cash, check, and/or by credit card. If payment is not made within the allotted time, the reservation will be cancelled, and the deposit will not be refunded.
5. **CANCELLATIONS:** Cancellations must be made at least five (5) business days prior to the rental date to receive a deposit refund. Cancellations made within five (5) days of the rental date will not be eligible for a refund.
6. **CLEANING:** The permitted space must be cleaned and returned in good condition as determined by City staff. This includes, but is not limited to, clean-up of decorations, wiping spills, and disposing of trash. Any additional clean-up, repairs, or replacements necessary will be paid by the renter to the City.
7. **STORAGE:** The City does not provide storage and reserves the right to remove any remaining items left on the premises.
8. **BANNERS/SIGNAGE:** Banners and signage are not permitted on/at any City facilities without prior written approval from the Parks and Recreation Director or designee.



**F. CITY SPONSORED SKATEPARK PROGRAMS**

City-sponsored Skatepark programs are defined as organized activities offered by the City such as skate lessons, camps, and special events. These programs are managed by the City to ensure all participants have a structured, supervised, and inclusive experience. They are designed to cater to skaters of all ages and skill levels while promoting social interaction and community engagement.

**CAMP OR CLASS CANCELLATIONS:** Individuals canceling registration in a City sponsored recreation class will be charged a cancellation fee. Any cancellation made five (5) or more business days prior to the activity will receive a refund, minus a \$10 transaction fee. Any cancellation made four (4) or less business days prior to the activity will result in forfeiture of the entire class fee. No refunds will be offered for special events.

**MEDICAL EXCUSE:** A full refund will be given for the cancellation of any activity with a doctor's medical excuse prior to the commencement of the activity. If a participant cancels due to illness during a session, the class fee will be prorated.

**NO REFUNDS WILL BE ISSUED FOR NO-SHOWS.**

**CANCELLATION OF CLASS BY CITY:** If cancellation is made by the City, notice will be given as far in advance as possible, and a full refund will be made within thirty (30) days. The City shall not be responsible for any damages if it cancels a class, other than the responsibility of refunding all fees, less credit card transaction fees.

**TRANSFERS/CREDITS:** Transfers or credits are allowed from one City-sponsored class to another City-sponsored class if the park staff receives a minimum of five (5) business days' notice. Credits are good indefinitely in the patron's family account.

**REGISTRATION POLICY:** Program registration will be closed when the maximum number of participants has been reached. Classes may be canceled if the minimum number is not met.

**PRIORITY REGISTRATION:** Residents of Laguna Niguel may have a priority registration date for City-sponsored classes. After that date, the activity will be open to non-residents, as well as residents of Laguna Niguel.

**CITY-SPONSORED EVENTS:** City, City-sponsored, and co-sponsored programs and events have priority over all other groups. In the event of a scheduling conflict, the Parks and Recreation Director or designee reserves the right to reschedule any group.

Use of the facility does not imply endorsement or sponsorship of the event by the City. Publicity or sponsorship shall be designed in such a way that no suggestion of endorsement and/or sponsorship is implied. All publicity regarding activities to be held at the Skatepark must be approved by the Parks Director or designee.

## **G. SKATEPARK FACILITY FEE SCHEDULE (SEE APPENDIX A)**

Fees vary by event and participant status (e.g., member, resident, non-resident). All special events fall within this range.

**GENERAL FEES:** Fees apply to all patrons paying to use and enter the Skatepark. These fees are for use of the Skatepark for regular hours of skateboarding, skating, and BMX biking. Skate camps fewer than five (5) days will be prorated based on the number of days the camp is in session. Fees outlined in this fee schedule apply to City sponsored programs and special events.

**VIEWING DECK RENTAL FEES:** The City offers basic and deluxe rental packages for private rentals on the Viewing Deck. The Basic Rental Package includes a three (3) hour exclusive rental of the upstairs viewing deck and up to ten (10) daily skate passes. The Deluxe Rental Package consists of the Basic Package, plus pad rentals, food, beverages, decorations, and a skate lesson. The Rental Application for the viewing deck can be found as "Appendix C" in this policy.

## **H. INTERPRETATION AND IMPLEMENTATION**

To facilitate the efficient and timely administration and implementation of this Policy, the City Council recognizes that situations may arise that require City staff to make interpretations and exceptions to this Policy to carry out the purposes and goals of this Policy. For that purpose, the City Manager is authorized to make those interpretations and exceptions as the need arises, and without prior application or notice or City Council prior approval, provided that those interpretations and exceptions are consistent with the goals and purposes of this Policy. Any request for an interpretation or exception to the Policy that the City Manager believes is not consistent with the goals and purposes of the Policy may be denied by the City Manager or, if the City Manager determines in his or her

judgment, should be reviewed by the City Council, may be referred to the Council for review and determination prior to approval.

Appendices:

- A. Skatepark Fee Schedule
- B. Skatepark Code of Conduct
- C. Viewing Deck Rental Application

# **APPENDIX A**

## Skatepark Fee Schedule

## PARKS AND RECREATION: SKATEPARK USE POLICY

### LAGUNA NIGUEL SKATE PARK FEE SCHEDULE

#### **GENERAL FEES:**

	<b>Laguna Niguel Resident</b> <i>*Must show proof of residency</i>	<b>Non-Resident</b>
Annual Membership	\$40.00	\$80.00
One Time Day-Pass	\$10.00	\$10.00
Private, One Hour Skate Lesson	\$40.00	\$50.00
Semi-Private One Hour Skate Lesson	\$30.00/per participant	\$40.00/per participant
Private, Half-Hour Skate Lesson	\$20.00	\$25.00
Full Week (5 day) Skate Camps*	\$175.00	\$185.00

#### **VIEWING DECK RENTAL FEES:**

	<b>Laguna Niguel Resident</b> <i>*Must show proof of residency</i>	<b>Non-Resident</b>
Basic Package	\$150.00	\$160.00
Deluxe Package	\$250.00	\$260.00

#### **SIGNATURE SPECIAL EVENT FEES:**

<b>Attendee Type</b>	<b>Fee Range</b>
All Participants	\$5.00 - \$25.00

# **APPENDIX B**

## Skatepark Code of Conduct



## LAGUNA NIGUEL SKATEPARK CODE OF CONDUCT

The Skatepark Code of Conduct outlines rules and guidelines to ensure a safe and welcoming environment for all participants, parents, volunteers, and City staff. All Skatepark patrons are expected to follow the standards outlined in this Code of Conduct and behave appropriately while using the facility.

1. Respect Others: Treat all participants, staff, and visitors with respect and courtesy.
2. Safety Gear: All Skatepark patrons must wear appropriate safety gear, including helmets, elbow pads, and knee pads.
3. Follow Park Rules: Abide by all posted rules and signage within the Skatepark.
4. Proper Behavior: Avoid disruptive or dangerous behavior, including aggressive riding, reckless stunts, or excessive speed.
5. Consent and Boundaries: Always obtain consent before engaging in physical contact or taking photos/videos of others. Respect personal boundaries, belongings, and space at all times.
6. No Alcohol or Drugs: The use of alcohol, drugs, or any illegal substances is strictly prohibited.
7. Clean Up After Yourself: Dispose of trash in designated bins and keep the park clean for all users.
8. Skate at Your Skill Level: Be mindful of your abilities and avoid activities that could endanger yourself or others.
9. Respect Facility Equipment: Use Skatepark equipment properly and avoid damaging park structures or property.
10. No Vandalism: Refrain from graffiti, defacing property, or causing any intentional damage to park features.
11. Sharing Space: Be considerate of other users and share the space to allow everyone to enjoy the park safely.
12. Report Issues: Immediately report any unsafe conditions, damage, or injuries to City staff.
13. Be Aware of Park Hours: Observe Skatepark operating hours and leave promptly when the park closes.

# **APPENDIX C**

## Viewing Deck Rental Application





# Laguna Niguel Skatepark Viewing Deck Rental Application



Applicant Information	
Name:	Organization:
Address:	Phone:
City:	Email:
Zip Code:	

Rental Date/Times	
Day of the week:	Date:
Rental Time: From:	To:

Event Information	
Type of Activity (Birthday Party, special event, etc.):	
Event Details/Purpose:	
Number of skaters expected:	Number of spectators expected:
Will food/beverage be served? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, what kind of food/beverage (Note, alcohol is not permitted)	
Additional Equipment you would like to bring onsite:	
Additional Notes:	

Signature Required	
I understand that until a <b>Permit</b> is issued by the City, I do not have a guaranteed reservation, but a verbal account of availability at this time. I certify that all information on this application is true and accurate, that I am 21 years of age or older, and I am the person responsible for this event.	
Applicant Signature - Printing name permitted	Date

OFFICE USE ONLY		
Staff signature, if approved	Date	Time
Appointment for Permit/Deposit:		

Laguna Niguel Skatepark - Upstairs Viewing Deck Rental Application  
27745 Alicia Parkway, Laguna Niguel, CA 92677 Phone: (949)916-7755  
Email completed application to: [Inskatepark@cityoflagunaniguel.org](mailto:Inskatepark@cityoflagunaniguel.org)