



## CITY OF LAGUNA NIGUEL

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## CITY COUNCIL

Mayor Fred Minagar  
Mayor Pro Tem Elaine Gennaway  
Council Member Kelly Jennings  
Council Member Sandy Rains  
Council Member Rischi Paul Sharma

September 10, 2021

### **NOTICE TO PROPOSERS**

Addendum No. One  
To  
Request for Proposals (RFP)  
For  
Citywide VoIP Phone System Upgrade

Addendum No. One included herein is being issued to the Request for Proposals (RFP) for the Citywide VoIP Phone System Upgrade. The purpose of this Addendum is to provide the following clarification.

1. **Section II-1 (RFP Timeline) has been revised. Revised dates are listed with red font.**

Here is the revised RFP Timeline:

Milestone	Date
RFP Issued	August 20, 2021
Due date for RFP Questions	September 2, 2021 by 10:00 a.m. PST
Responses Provided to RFP Questions	<del>September 10, 2021</del> September 15, 2021
<b>RFP Submittal (“RFP Due Date”)</b>	<del>September 28, 2021 by 2:00 p.m. PST</del> <b>October 1, 2021 by 2:00 p.m. PST</b>
Vendor Interviews (Zoom)	<del>October 27-28, 2021</del> November 9-10, 2021
Finalist Demonstrations (In-person)	<del>November 17-18, 2021</del> December 8, 2021
City Council Award of Project	January 18, 2022 (or, February 1, 2022)
Kick-Off Meeting	On or before February 28, 2022
Completion of Project	On or before June 30, 2022