



Crown Valley Community Center Facility Rental Application for Outdoor Spaces - Amphitheater / Valley Plaza



Applicant Information	
Name:	Organization:
Address:	Phone:
City:	Zip:
Non-Profit ID#	Email:

2 hours minimum / 4 hours maximum may apply.		
Day of the week:	Date:	Facility Requested:
Rental Time (Including Set-Up and Clean-Up): From:		To:

Event Information	
Type of Activity (Ceremony, Party, Meeting Etc):	
Event Details/Purpose:	
Event Time (Time your guests arrive and leave):	
Will food/beverage be served? Yes No	Number of people expected:
Will you have a food truck? Yes No	Do they hold a OC Health Dept. Permit?: Yes No
Food Truck name and phone number:	
Is this a youth oriented event? Yes No	If so, describe:
Number of children expected:	Approximate ages:
Will you have a coordinator for your event? Yes No	
Event Coordinator name and phone number:	
Will you have a acoustical music? If so, what type:	
Equipment you will bring onsite:	
Vendor's name and phone number:	
Contact person for day of event name and phone:	
Additional Notes:	

Signature Required	
I understand that until a Permit is issued by the City, I do not have a guaranteed reservation, but a verbal account of availability at this time. I certify that all information on this application is true and accurate, that I am 21 years of age or older, and I am the person responsible for this event.	
_____ Applicant Signature - Printing name permitted	_____ Date

OFFICE USE ONLY		
_____ Staff signature, if approved	_____ Date	_____ Time
Appointment for Permit/Deposit:		