

My Dashboard

Permits

- Apply / New Permit
- Search Permit**
- Pay Fees

Planning

- Apply for New Project
- Search Projects
- Pay Fees

Inspections

- Schedule
- Cancel

Report Issue

- Report Issue

Shopping Cart

- Pay All Fees
- Paid Items

Permit Search

Search By: Permit Number ▾ Begins With ▾ **B20-0489** **SEARCH**

[Click here for search examples](#)

Permits

**PRINT** **EXPORT TO EXCEL**

| Permit Number   | Type       | Status   | Address                |
|-----------------|------------|----------|------------------------|
| <b>B20-0489</b> | COMMERCIAL | APPROVED | 30100 TOWN CENTER DR P |

3. Click on permit line item

Permit Search

Search By: Permit Number ▾ Begins With ▾ B20-0489 **SEARCH**

[Click here for search examples](#)

4. Click on Attachment

Search Results

| Permit Number |
|---------------|
| B20-0489      |

Permit #B20-0489

**Attachment** **Add To Cart** **Inspections**

Permit Info | Site Info | Fees \$926.84 | Inspections | Reviews (3)

Type: COMMERCIAL  
 Subtype: COTH  
 Short Description, include location: Permit for landlord improvement  
 Status: APPROVED  
 Applied Date: 2/27/2020  
 Approved Date:  
 Issued Date:  
 Finaled Date:  
 Expiration Date:

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Permit Search

eTRAKIT Attachment Upload

5. Upload all documents

Upload Permit Attachment: **Permit Disclosure Form.pdf** **Remove**

6. Name documents

**Select**

**Permit Disclosure Form.pdf** Description:

**Disclosure** **X**

7. Click Upload

**UPLOAD**

Attachments:

# Upload Documents to etrakit