



CITY OF LAGUNA NIGUEL

30111 Crown Valley Parkway, Laguna Niguel, CA 92677 / (949) 362-4300

Job Opportunity: Senior Recreation Leader (Skateboard and Soccer Park) (Sea Country Senior and Community Center) \$14.84 - \$18.04 per hour

The City of Laguna Niguel offers an opportunity for employees to work in a fun, fast-paced, friendly, outdoor environment, while providing recreation services to our residents. The City of Laguna Niguel knows that talented employees are our most valuable asset and are the reason we can provide such excellent service to residents and businesses. We offer the training and tools needed for our employees to be successful. We are currently looking for a part-time, Senior Recreation Leader for the Skateboard and Soccer Park and Sea Country Senior and Community Center. Work hours and schedules vary according to the position and the City's needs. This position may be required to work evenings and weekends.

Primary Function:

If Assigned to Skateboard and Soccer Park: The Senior Recreation Leader is responsible to plan and implement a variety of programs, special projects and activities at the Skateboard and Soccer Park; supervise, evaluate and assign duties to Recreation Leaders, volunteers and oversee the Park.

If Assigned to Sea Country Senior and Community Center: Performs a variety of duties including answering telephones, greeting members of the public at the reception counter, setting up classrooms, overseeing activities and assisting with community and/or senior programs, evaluating existing special event programs and developing new special events programs.

Qualifications:

- Two years of experience working or volunteering in recreation programs, classrooms, daycare or similar setting.
- Must be at least 18 years of age.
- Some college-level course in recreation, education, child development or related field desired.
- If assigned to SkateBoard and Soccer Park, must be able to teach skateboarding lessons.



HOW TO APPLY:

Required City application forms are found on the City's website at www.cityoflagunaniguel.org. Applications must be filled out completely and must show that the minimum qualifications are met. Completed City applications should be submitted to Hresources@cityoflagunaniguel.org or in person to Human Resources at the address above. Based upon information presented on the applications, those applicants possessing the most suitable qualifications will be requested to continue in the recruitment process. All applicants will be notified by email of the results of the selection process.

SPECIAL NOTICE:

The City of Laguna Niguel recruits and hires without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age (40 or older), disability or genetic information.

The Immigration Reform and Control Act of 1986 requires that you must be a U.S. citizen or an alien lawfully authorized to work in the United States to be eligible for hire.

This job bulletin does not constitute an exceptional or implied contract and provisions contain herein may be modified or revoked at any time without prior notice or agreement.

The City of Laguna Niguel is a Drug Free Workplace, and complies with Federal Law; therefore the City prohibits the use of cannabis, including medicinal use, and all illegal drugs by employees and prospective workers.

Note: Offers of employment are conditional upon successful completion of a job-related physical examination including drug screen.