

LAGUNA NIGUEL CITY COUNCIL
Minutes of the Regular City Council Meeting
September 3, 2019 – 6:30 p.m.

CALL TO ORDER – Mayor Jennings called the Regular City Council meeting to order at 6:30 p.m.

ROLL CALL

Mayor John Mark Jennings – Present
Mayor Pro Tem Laurie Davies – Present
Council Member Elaine Gennawey – Absent
Council Member Fred Minagar – Present
Council Member Sandy Rains – Present

PUBLIC COMMUNICATIONS ON CLOSED SESSION ITEMS

There were no public comments for Closed Session.

RECESS TO CLOSED SESSION

City Attorney Ennis read the Closed Session title into the record.

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Pursuant to Government Code Section 54956.9
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9
Two potential cases
- 2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: Colinas de Capistrano Community Association v. City of Laguna Niguel, et al.
Case No. 30-2019-01070843-CU-WM-CXC

Mayor Jennings and the City Council recessed to Closed Session at 6:31 p.m.

Council Member Minagar left the Closed Session and arrived at the dais at 6:47 p.m. He recused himself from further discussion regarding Closed Session Item No. 2.

Mayor Jennings and the City Council, with the exception of Council Member Minagar, reconvened from the Closed Session at 7:00 p.m.

City Attorney Ennis announced there was no reportable action from the Closed Session.

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

Mayor Jennings called the Regular meeting back to order at 7:01 p.m.

INVOCATION – Deacon Ken Hobbs, St. Timothy's Catholic Church

PLEDGE OF ALLEGIANCE – Girl Scout Troop 30

PRESENTATIONS

1. Proclamation Declaring September 2019 as World Alzheimer's Awareness Month

Mayor Jennings and the City Council presented a Proclamation declaring September 2019 as World Alzheimer's Awareness Month to Patty Mouton, Vice President of Advocacy and Outreach for Alzheimer's Orange County.

PUBLIC COMMUNICATIONS

There were no public comments.

CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem Davies, seconded by Council Member Minagar, to approve the Consent Calendar as presented.

Motion carried 4-0-1, with Council Member Gennawey being absent.

1. Warrants of September 3, 2019

Approved as written.

2. Payroll Summary Register

Approved as written.

3. Minutes of the Regular City Council Meeting on August 20, 2019

Approved as written.

4. Investment Report as of July 31, 2019

Received and filed the City of Laguna Niguel Investment Report as of July 31, 2019.

5. Notice of Completion for the Median Tree Replacement Project, Cash Contract No. 18-02

a. Accepted as complete the Median Tree Replacement Project, Cash Contract No. 18-02;

b. Authorized recordation of the Notice of Completion for said project;

- c. Authorized the release of the 5% retention payment 35 days after the recordation date of the Notice of Completion to the extent allowed by State law; and
 - d. Approved the Final Closeout Agreement and authorized its execution by the City Manager.
- 6. Approval of Plans and Specifications for Replacement of Playground Equipment at Chapparosa Park, Marina Hills Park, and La Plata Park, and Approval of a Third Amendment to the Professional Services Agreement with Richard Fisher Associates, Inc. for Drainage Improvement Design Services for La Plata Park, Cash Contract No. 19-08**
- a. Approved the Plans and Specifications for the Replacement of Playground Equipment at Chapparosa Park, Marina Hills, and La Plata Park, and Drainage Improvements at La Plata Park, Cash Contract No. 19-08;
 - b. Approved the Third Amendment to the Professional Services Agreement with Richard Fisher Associates, Inc. for Drainage Improvement Design Services for a not-to-exceed amount of \$9,950;
 - c. Authorized the City Manager to execute the Third Amendment to the Professional Services Agreement with Richard Fisher Associates, Inc.;
 - d. Allowed the final Drainage Improvement Construction Documents to be incorporated into Cash Contract No. 19-08; and
 - e. Authorized staff to advertise the project for bids.
- 7. Approval of Second Amendment to the Professional Services Agreement for On-Call Planning Services with Amber Gregg, Inc.**
- a. Approved the Second Amendment to the Professional Services Agreement for On-Call planning services with Amber Gregg, Inc., and
 - b. Authorized the City Manager to execute the Second Amendment subject to the City Attorney making non-substantive changes.

CITY MANAGER

1. Approval of the Work Plan for the City's Strategic Plan Process

City Manager Letourneau gave a PowerPoint presentation and provided information as stated in the staff report. She stated the strategic plan sets the vision for the future and will establish the goals, objectives and strategies for the community for the next 30 years. She provided an overview of the process and the steps needed to implement the work plan, including the planning and kick-off for the strategic plan itself, preparation of an environmental scan, and a stakeholder analysis. She stated the process will include making an electronic survey that will be made available through the City website, publicized on all social media platforms, press releases, and other communications tools. She

stated that a flyer will be developed that includes a QR Code to allow individuals to complete the survey right from their phone. She stated that staff will also produce hard copies of the survey that will be made available at City facilities for those that prefer not to use an electronic device to complete the survey. She stated that the data received from the completed surveys will be shared in a one-day workshop to develop the City's mission, vision, values, multi-year goals, and strategies for each goal with success indicators and timelines established for each one. She stated that following the workshop, she will work with the department head team to complete an implementation action plan that will include the steps and person responsible for achieving that goal, and will identify any resources that may be needed. She stated that once this work is completed, the information will be compiled and the final strategic plan document will be presented to the City Council on November 19, 2019.

PUBLIC SPEAKERS

Foster "Gene" Johns, resident, requested that the survey be mailed to residents.

Naji Bou-Khalil, resident, requested a deadline to complete the survey.

Marlene Hellerman, resident, requested that the survey be mailed to residents.

Discussion ensued regarding the distribution of the survey and the process.

Council Member Rains inquired about the timeline for mailing the survey and the deadline for receiving the information from residents.

City Manager Letourneau stated that the goal was to launch the electronic version of the survey as planned, and to have the survey ready to mail to residents with a self-addressed stamped envelope this week.

A MOTION was made by Mayor Jennings, seconded by Council Member Rains, to approve the work plan for the City's strategic plan process and appropriate the \$25,000 to include the cost for mailing the survey to residents.

Motion carried 4-0-1, with Council Member Gennaway being absent.

OTHER BUSINESS/COUNCIL REPORTS

1. Council Reports

Council Member Minagar reported he attended a Transportation Corridor Agencies (TCA) Joint Finance and Investment Committee meeting. He reported he attended an Orange County Council of Governments (OCCOG) Board of Directors meeting. He reported he attended a Southern California Association of Governments (SCAG) public meeting to discuss the Regional Housing Needs Assessment (RHNA), where he spoke on behalf of the South Orange County cities.

Council Member Rains announced a Relay For Life event at Laguna Niguel Regional Park on September 14th and encouraged the public to participate. She reported she, along with Mayor Pro Tem Davies, participated in various exercises at the Orange County Fire Authority.

Mayor Pro Tem Davies spoke about her experience during the exercises at the Orange County Fire Authority. She announced that she and Mayor Jennings are working with the Capistrano Unified School District to coordinate a workshop scheduled for October 22nd at Laguna Niguel Elementary School to discuss the dangers of vaping.

Mayor Jennings reported he attended a meeting of the Orange County Housing Finance Trust (OCHFT) where he was elected as Chair, and provided an overview of the purpose of the OCHFT. He reported the Orange County Mosquito and Vector Control Board reported an extraordinarily sharp increase of incidences of the West Nile Virus in Orange County, and stated that there were no reported incidences in Laguna Niguel. He reported that the 30th Anniversary Carnival was a great event.


City Manager/Department Reports

City Staff reported on various events, meetings and activities in their departments.

ADJOURNMENT

Mayor Jennings adjourned the Regular City Council meeting at 7:49 p.m.

Respectfully submitted by:



Eileen C. Gomez
City Clerk