

**LAGUNA NIGUEL CITY COUNCIL**  
Minutes of the Special City Council Meeting of May 14, 2019 – 1:00 p.m.  
Budget Workshop

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**CALL TO ORDER** – Mayor Jennings called the meeting to order at 1:00 p.m.

**ROLL CALL**

**Mayor John Mark Jennings – Present**  
**Mayor Pro Tem Laurie Davies – Present**  
**Council Member Elaine Gennawey – Present**  
**Council Member Fred Minagar – Present**  
**Council Member Sandy Rains – Present**

**PLEDGE OF ALLEGIANCE** – was led by Council Member Minagar

**PUBLIC COMMUNICATIONS**

There were no public comments.

**FINANCE**

**1. FY 2019-20 Draft Working City Budget and Five-Year Capital Improvement Program**

Finance Director Erlandson provided a PowerPoint presentation and reviewed the Proposed FY 2019-20 Draft Working City Budget (Budget) and Five-Year Capital Improvement Program (CIP) as outlined in the staff report. He stated the FY 2019-20 Budget is a \$57.9 million package of services, programs, and projects for the benefit of Laguna Niguel residents and businesses. He stated the total operating budget for the City is \$45.1 million and the CIP is valued at \$12.8 million. He stated the Budget maintains all current programs and service levels and incorporates current accomplishments, as well as qualitative and quantitative measures, including key projects, future initiatives, and key performance measures for each department. He stated that the General Fund revenue estimate excluding other financing sources and reserves is \$42.7 million; \$574,893 greater than the current fiscal year amended budget. He stated that the major increases to revenue are primarily due to estimated increase in property tax and property tax in-lieu of sales tax revenues of \$534,181, franchise fees of \$85,900, in addition to a projected growth in interest income of \$191,926 resulting from the current and forecasted interest rate environment. He stated that these increases are offset by decreases in sales tax revenues year over year by approximately \$79,149 and building fees in the amount of \$120,000, totaling \$199,149. He provided information and reviewed major revenue and resource items compared to the amended FY 2018-19 adopted budget.

Department directors presented their budgets and answered questions from the City Council.

The City Council discussed and approved the following changes to the proposed FY 2019-20 Budget:

- An additional appropriation of \$25,000 to prepare a request for proposals (RFP) for a Citywide Comprehensive Fee Study.
- Additional appropriations of \$75,000 in the Community Development Department Operating Budget related to community preservation operations.
- Elimination of FY 2019-20 proposed appropriation of \$250,000 for the Outdoor Fitness Areas Project.
- Enhancements and modifications to various departmental key performance indicators.

**A MOTION** was made by Mayor Pro Tem Davies, seconded by Council Member Rains, to direct staff to make the requested budget adjustments and present the budget for City Council consideration at the June 4, 2019 meeting.

**Motion carried 5-0.**

## ADJOURNMENT

Mayor Jennings adjourned the Special City Council meeting at 4:46 p.m.

Respectfully submitted by:



Eileen C. Gomez  
City Clerk