

LAGUNA NIGUEL CITY COUNCIL
Minutes of the Regular City Council Meeting
March 5, 2019 – 7:00 p.m.

CALL TO ORDER – Mayor Jennings called the Regular City Council meeting to order at 7:00 p.m.

ROLL CALL

Mayor John Mark Jennings – Present
Mayor Pro Tem Laurie Davies – Present
Council Member Elaine Gennawey – Present
Council Member Fred Minagar – Present
Council Member Sandy Rains – Present

INVOCATION – Monsignor John Urell, St. Timothy Catholic Church

PLEDGE OF ALLEGIANCE – Brownie Troop 5477

PRESENTATIONS

1. Resolution Honoring “Nowruz” Persian New Year on March 20, 2019

Mayor Jennings and the City Council presented a Resolution honoring Nowruz Persian New Year on March 20, 2019. Mayor Jennings announced that he would present the Resolution at the 6th Annual Nowruz Festival on March 24, 2019 on behalf of the City Council.

2. Orange County Sheriff’s Department Deputy of the Year Award to Deputy Steven Tidwell

Mayor Jennings and the City Council, along with Chief of Police Services McDaniel, presented a plaque to Deputy Steven Tidwell and congratulated him on being honored as Deputy of the Year by the Elks Lodge 2444. Mayor Jennings presented Deputy Tidwell with a 30th Anniversary Mayor’s Challenge Coin commending him for his service.

PUBLIC COMMUNICATIONS

John Ulrich, representing the Laguna Niguel Chamber of Commerce, provided an update on current Chamber activities and announced that the Networking Breakfast meetings will now be held on the third Tuesday of every month at El Niguel Country Club.

Monty McDivitt, representing the Niguel Botanical Preserve, requested that trees that are removed from Seminole Park be replaced one for one and suggested that this be discussed during the budget process.

City Manager Ridge stated Seminole Park was hit very hard with both tree infestation and other diseases. She stated that the park has approximately 51 trees and 20 have been removed over the last three years. She stated that public safety is a top priority and that there are funds allocated for the removal and replacement of trees one for one.

CONSENT CALENDAR

Mayor Jennings stated that the City Council would be voting on the current version of Item No. 3 as provided in the Red Folders.

Council Member Minagar abstained from voting on Item No. 3 due to his absence from the City Council meeting on February 19, 2019.

A MOTION was made by Mayor Pro Tem Davies, seconded by Council Member Gennaway, to approve the remainder of the Consent Calendar as presented.
Motion carried 5-0, with Council Member Minagar abstaining from voting on Item No. 3.

CONSENT CALENDAR

1. Warrants of March 5, 2019

Approved as written.

2. Payroll Summary Register

Approved as written.

3. Minutes of the Regular City Council Meeting on February 19, 2019

Approved as amended.

4. Investment Report as of January 31, 2019

Received and filed the City of Laguna Niguel Investment Report as of January 31, 2019.

5. City Sponsorships – Grad Nite 2019

Approved a donation of \$3,750 to the Dana Hills High School Grad Nite Committee and \$3,750 to the Aliso Niguel High School Grad Nite Committee.

6. Laguna Niguel Citizen of the Year Resolution for Pre-Authorization

Pre-authorized the signing of a resolution commending the 2018 Laguna Niguel Citizen of the Year prior to its presentation at the City's Annual Volunteer Appreciation Dinner on May 18, 2019.

FINANCE

1. **Proposed Revisions to the Policies and Procedures for Purchasing Supplies, Equipment and Services**

Finance Director Erlandson provided information as stated in the staff report. He stated that on October 16, 2018, the City Council received and filed the Moss Adams LLP Purchasing and Contracts Operational Audit Report. He stated that identified in the audit report were opportunities for the City to improve and streamline existing purchasing practices and policy. Mr. Erlandson reviewed the proposed revisions to the purchasing ordinance and answered questions from the City Council.

A MOTION was made by Mayor Pro Tem Davies, seconded by Council Member Minagar, to:

- a. Introduce and read the title to the proposed Ordinance which is:

ORDINANCE NO. 2019-196

ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAGUNA NIGUEL, CALIFORNIA,
AMENDING DIVISION 6 OF TITLE 3 OF THE LAGUNA NIGUEL MUNICIPAL
CODE REGARDING THE PROCEDURES AND REQUIREMENTS
FOR PURCHASING SUPPLIES, EQUIPMENT, AND SERVICES

- b. Waive the reading of the full text of the proposed Ordinance (requires a majority vote);
- c. Consider the proposed Ordinance and make any desired changes to it; and
- d. Direct that the proposed Ordinance No. 2019-196, with any changes to it, be placed on the agenda for the March 19, 2019, City Council meeting and adopt the Ordinance at that meeting.

Motion carried 5-0.

CITY MANAGER

1. **Fourth Amendment to Orange County Fire Authority (OCFA) Joint Powers Authority (JPA) Agreement**

City Manager Ridge provided information as stated in the staff report. She stated that the Orange County Fire Authority (OCFA) made a commitment to pay down their unfunded pension liability and proposed a Fourth Amendment to the Joint Powers Agreement (JPA). She stated that a majority of the other member cities have adopted the Fourth Amendment and is already in effect. She stated that the Fourth Amendment will allow OCFA to appropriate funds in its budget annually so any surplus funds can be used to pay down the unfunded pension liability.

Council Member Rains stated that the OCFA Board of Directors made a commitment to meet the City's unfunded pension liabilities for the OCFA. She stated that approval of the Fourth Amendment for the accelerated payment of the unfunded pension liability is a fiscally prudent action.

Discussion ensued.

A MOTION was made by Council Member Rains, seconded by Council Member Minagar, to approve the Orange County Fire Authority's Fourth Amendment to the Amended Joint Powers Authority (JPA) Agreement to formalize the OCFA's commitment to its "snowball" accelerated pension liability pay-down plan and authorize the Mayor to execute the amendment.

Motion carried 5-0.

2. 30 Year Anniversary Activities Update

City Manager Ridge provided information as stated in the staff report. She provided an overview of the current 30th Anniversary activities and highlights. She stated that the 30th Anniversary Ad Hoc Committee (Committee) meeting was well attended and she thanked Parks and Recreation Director Giglio for leading the brainstorming exercise. She stated that information was gathered from employees and individuals that came to the first Committee meeting where they discussed activities including a carnival or street fair with beer and wine gardens, information booths and fundraising opportunities for individual clubs. She provided pictures of signage at locations throughout the City where 30th Anniversary banners and flutter flags are displayed. She stated that there will be a spread dedicated to the City's 30th Anniversary in the Orange County Business Journal and stated staff is busy soliciting ads from local businesses that wish to advertise in the Laguna Niguel section. She stated they are working on memorabilia and keepsakes including a recyclable bag with a map of Laguna Niguel printed on it.

Discussion ensued.

A MOTION was made by Mayor Jennings, seconded by Council Member Gennaway, to receive and file this report.

Motion carried 5-0.

OTHER BUSINESS/COUNCIL REPORTS

1. Grants Ad Hoc Committee

Council Member Minagar reported that he and Council Member Rains attended a Special Grants Ad Hoc Committee meeting to interview five community organizations that applied for Community Development Block Grant funds. He stated an item is scheduled to be presented to the City Council on April 2, 2019 for discussion and ratification.

2. Council Reports

Council Member Minagar reported that he traveled with the Southern California Association of Governments delegation to the State Capitol for the annual Legislative Summit. He reported that he received a Public Service Award from the Orange County Engineering Council. He reported he was Principal of the Day at Marian Bergeson Elementary School and attended a meeting with the Capistrano Unified School District Board of Trustees and other principals of the day. He reported he was re-elected to serve as Chairman of the San Joaquin Hills Transportation Corridor Agency Board of Directors. He announced he would be attending various Nowruz celebrations including an event in Irvine on March 24th.

Mayor Jennings requested that Council Member Minagar place an item on a future City Council meeting agenda to provide an update on current projects and issues that are being discussed by the Transportation Corridor Agency and the Orange County Transportation Authority.

Council Member Rains reported that she toured the Orange County Fire Authority's operations center. She stated that when a 911 call is made from a cell phone the caller must provide their physical location since the cell phone signal is not precise enough to give an exact location. She expressed her condolences to the family that lost their son today and provided the 1-800-273-8255 Suicide Prevention Help Line.

Council Member Gennaway reported that she and Mayor Jennings attended an Orange County Forum Congressional Delegation Luncheon. She reported that she and Mayor Pro Tem Davies attended a League of California Cities Orange County General Membership meeting. She reported that she and Mayor Pro Tem Davies have been working together for the past few years to provide bullying prevention workshops for elementary and middle school students. She stated that Laguna Niguel has always done an excellent job of working towards preventing homelessness including partnering with South County Outreach and Family Assistance Ministries, both of which will be receiving Community Development Block Grant funds. She reported she attended a ribbon cutting ceremony hosted by Laguna Niguel Chamber of Commerce for Family Assistance Ministries at their satellite location at the Laguna Niguel Presbyterian Church. She announced that the Director of Demographic Research at Cal State Fullerton will be the guest speaker at the Orange County Senior Citizens Advisory Council meeting on March 8th at Sea Country Senior and Community Center. She announced a Junior Civic Workshop on March 12th where middle school students will learn about fossils in Laguna Niguel.

Mayor Pro Tem Davies thanked Police Services for providing the bullying prevention class where elementary and middle school students are being taught skills to protect themselves and build confidence. She reported she was Principal for the Day at Laguna Niguel Elementary School. She announced she was appointed as Chair to the Orange County Transportation Authority (OCTA) Legislative and Communications Committee and is also serving on the OCTA

Executive Committee. She stated that she and Mayor Jennings met with Capistrano Unified School District Superintendent Kirsten Vital to discuss various issues including safety.

Mayor Jennings expressed his condolences to the family that lost their son and stated that he reached out to Aliso Viejo Mayor Ross Chun to let him know that we were thinking of them during this time. He stated he was Principal of the Day at Niguel Hills Middle School and that he and Mayor Pro Tem Davies met with Capistrano Unified School District Superintendent Kirsten Vital. He announced upcoming 30th Anniversary events including a Meet the Mayor: Straight Talk Round Donuts event on March 27th at Sea Country Senior and Community and a Mayor's Walk on March 12th at Aliso Creek Village.

3. City Manager/Department Reports

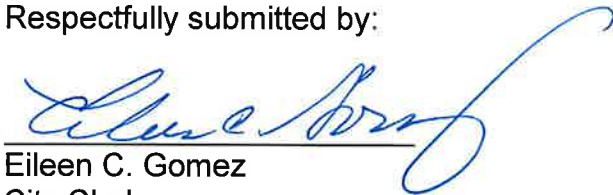
City Staff reported on various events, meetings and activities in their departments.

City Manager Ridge reported that she attended a tour of the CR&R Environmental Services anaerobic digester facility, a process that can take in food scraps and grass clippings to produce renewable natural gas that is used to power their fleet. She stated that this is the first one of its kind in the United States and that the only other waste that it produces is a fertilizer component resulting in zero waste and 100% diversion. She stated that CR&R extended an invitation to the City Council to schedule a tour of the facility. In addition, she stated that Judge Carter extended invitation to the City Managers and Mayors of all 34 cities in Orange County to attend a conference in his courtroom on April 2, 2019 regarding a pending lawsuit on the homeless issue.

ADJOURNMENT

Mayor Jennings adjourned the Regular City Council meeting at 7:49 p.m.

Respectfully submitted by:


Eileen C. Gomez
City Clerk