



Laguna Niguel Military Support Committee REGULAR AGENDA

**REGULAR MEETING OF
September 18, 2023 - 12:00 p.m.**

WELCOME TO YOUR MILITARY SUPPORT COMMITTEE REGULAR MEETING!

Regular meetings are held on the third Monday of each month at 12:00 p.m. in the Community Room of City Hall, 30111 Crown Valley Parkway, Laguna Niguel, California 92677.

Any person wishing to address the Committee will need to complete and present a white colored, "Request to Speak" form to the Secretary. These forms are available on the counter that is located inside the Community Room. Please be aware that the time limit will be established by the Chair. To allow equal time for speakers, minutes may not be given to another speaker. You may have another person read your written statement. The Committee may establish a time limit of all comments of not less than one half hour.

No action will be taken on any items not on the agenda, unless the Committee makes a determination that an emergency exists or that there is a need for immediate action and the need to take action came to the attention of the City, subsequent to the agenda being posted. Any documents that are provided to the Committee regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the public review table, located in the reception area on the first floor of City Hall at 30111 Crown Valley Parkway, Laguna Niguel, California 92677, until 12:00 p.m. on the date of the Committee meeting. After 12:00 p.m., the documents will be available at the counter located inside the Community Room.

Thank you for attending your Laguna Niguel Military Support Committee meeting.

**City Hall
30111 Crown Valley Parkway
(949)362-4300 Fax (949)362-4340
www.cityoflagunaniguel.org**

CALL TO ORDER

ROLL CALL

INVOCATION – Committee Member Bowman

PLEDGE OF ALLEGIANCE – Committee Member Caldwell

PRESENTATIONS

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

1. Foundation Financial Report

Recommendation

Receive and file report.

2. City Military Support Committee Account

Recommendation

Receive and file report.

3. Minutes of the Special Military Support Committee Meeting on August 28, 2023

Recommendation

Approve as written or amended.

DISCUSSION ITEMS

1. Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault Helicopter Battalion, 140th Aviation Regiment Representatives

Recommendation

Hear reports.

2. Major Fundraising Committee and Event Update

Recommendation

Hear update.

- 3. Discuss and Approve the USS Stockdale Car Wash on October 7th and Two Check Requests for Car Wash General Supplies, Not to Exceed \$250.00 and Car Wash Food and Supplies, Not to Exceed \$500.00.**

Recommendation

Discuss and approve the USS Stockdale car wash on October 7th and two check requests for car wash General Supplies, not to exceed \$250.00 and Car Wash Food and Supplies, not to exceed \$500.00.

- 4. Discuss and Approve a Check Request for the USMC Birthday Ball, 1st Battalion, 4th Marines, Not to Exceed \$10,000.00**

Recommendation

Discuss and approve a check request for the USMC Birthday Ball, 1st Battalion, 4th Marines, not to exceed \$10,000.00.

- 5. Sub-Committee Reports**

Recommendation

Hear reports from:

July 4th Celebration
Baby Care Packages
Care Packages
Car Washes
Holiday Parade
Holiday Toy Drive
Letter Writing
Sea Country Festival
Social Media
Special Needs
Veterans Day

- 6. Chair Report**

Recommendation

Hear comments.

ADJOURNMENT

LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE

**Mayor Pro Tem Stephanie Oddo – Liaison
Council Member Winstead - Liaison
Chair Frank McGrath
Vice Chair Melissa Caldwell**

**Janice Baker
Ralph Boelter
Timothy Bowman
Melissa Crew
Cheryl Flohr
Michael Gerard
John Humphrey**

**Christopher Kling
Elizabeth Lovejoy
Edward Struzik
David Tuma
John Ulrich
Jeff von Waldburg**

**Sebrina King, First Battalion, Fourth Marines
Command Master Chief Lauren Johnson, USS Stockdale
LT Col Clark Theodore, 1st Assault Helicopter Battalion,
140th Aviation Regiment**

Ed Struzik, Laguna Niguel Military Support Foundation Representative

Email address.....info@lnmilitarysupport.org
Website address.....www.lnmilitarysupportfoundation.org

AFFIDAVIT OF POSTING

COUNTY OF ORANGE)
CITY OF LAGUNA NIGUEL)

I, TAMBERLYN LUKETICH, POLICE SERVICES SECRETARY, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 12:00 p.m. on Friday, September 15, 2023 at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Park, 29751 Crown Valley Parkway, and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:


Tamberlyn Luketich, Police Services Secretary

Foundation Financial Report

Agenda Item No. 1

Laguna Niguel Military Support Foundation

Balance Sheet Summary (Unaudited)

As of July 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 US Bank Checking	
10110 Unrestricted Amounts	79,102.22
10120 Temporarily Restricted Amounts	
10125 1-4 Marines	-4,971.58
10138 Robert Ming Memorial	10,064.24
Total 10120 Temporarily Restricted Amounts	5,092.66
Total 10100 US Bank Checking	84,194.88
10310 PayPal New	
10315 PayPal New Unrestricted	63.02
Total 10310 PayPal New	63.02
10500 Gift Cards	195.00
Total Bank Accounts	\$84,452.90
Total Current Assets	\$84,452.90
TOTAL ASSETS	\$84,452.90
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Retained Earnings	0.00
30200 Available for Operations	56,331.99
30400 Operating Reserve	15,000.00
31000 Temp. Restricted Net Assets	
31140 Use Restricted-Robert Ming Mem.	5,164.23
Total 31000 Temp. Restricted Net Assets	5,164.23
Net Revenue	7,956.68
Total Equity	\$84,452.90
TOTAL LIABILITIES AND EQUITY	\$84,452.90

Laguna Niguel Military Support Foundation

Income & Expense - Month Summary 2023 (Unaudited)

July 2023

	TOTAL
Revenue	
40000 Direct Public Support	
40010 Individ, Small Bus Contribs	5,045.00
Total 40000 Direct Public Support	5,045.00
Total Revenue	\$5,045.00
GROSS PROFIT	\$5,045.00
Expenditures	
60000 Program Expenses	
61100 Supplies--Pgm Exp	3,339.22
63800 Bank Charges & Fees--Pgm Exp	5.61
63820 Credit Card Processing Fees	
63823 Transaction Discount Fee	99.99
Total 63820 Credit Card Processing Fees	99.99
64100 Contract & Prof Services--PE	
64120 Internet/Website--Pgm Exp	50.00
Total 64100 Contract & Prof Services--PE	50.00
Total 60000 Program Expenses	3,494.82
70000 Management & Administration	
72100 Contract & Prof Services--M&A	
72110 Accounting Fees	305.00
72150 Outside Contract Services	500.00
Total 72100 Contract & Prof Services--M&A	805.00
Total 70000 Management & Administration	805.00
Total Expenditures	\$4,299.82
NET OPERATING REVENUE	\$745.18
NET REVENUE	\$745.18

LNMSF - 1-4 Marines

Profit and Loss Detail

January - July, 2023

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Ordinary Revenue/Expenditures				
Revenue				
40000 Direct Public Support				
40010 Individ, Small Bus Contribs				
01/01/2023	9	One Shield Security Services	1-4 Marines Donation	5,300.00
01/06/2023	8	Panda Express	Fundraiser Donation	99.85
01/27/2023	7	Panda Express	Fundraiser Donation	68.26
02/06/2023	12	One Shield Security Services	1-4 Marine Donation	500.00
04/14/2023	14	Panda Express	1-4 Marine Donation	42.35
04/30/2023	13	One Shield Security Services	1-4 Marine Donation	4,675.00
05/12/2023	18	Anonymous	1-4 Marine Car Wash	1.00
06/02/2023	20	One Shield Security Services		1,200.00
06/03/2023	15	Anonymous	1-4 Marines Car Wash	4,549.00
06/03/2023	16	Anonymous	Zettle PayPal Car Wash Donations	826.00
Total for 40010 Individ, Small Bus Contribs				\$17,261.46
Total for 40000 Direct Public Support				\$17,261.46
Total for Revenue				\$17,261.46
Expenditures				
60000 Program Expenses				
61100 Supplies--Pgm Exp				
03/14/2023		MCCS 4501-61	Purchase of 1-4 Mar T-Shirt Inventory	1,568.00
03/15/2023		MCCS 4501-61	2022 Marine Ball Expenses	5,468.11
03/16/2023		LN Committee	3 - \$25 VISA cards for 1-4 Easter Egg Hunt	75.00
04/08/2023		King, Sebrina	1-4 Mar St Patrick's Day Social - Supplies	518.82
04/28/2023		King, Sebrina	1-4 Homecoming	1,467.68
04/28/2023		King, Sebrina	1-4 Spouses Great Gatsby Dinner	175.00
05/23/2023		MCCS 4501-61	1-4 Marines Ball Fundraiser	2,608.68
05/23/2023		MCCS 4501-61	1-4 Marines Ball Fundraiser	2,608.67
06/06/2023		MCCS 4501-61	Marine Ball Deficit	2,500.00
06/06/2023		McGrath, Frank	1-4 Car Wash Food & Drink	361.83
06/06/2023		MCCS 4501-61	Marine Ball Deficit	1,935.77
07/27/2023		ITC Enterprises, Inc.	Food for 1-4 Family Day Luau	3,000.00
Total for 61100 Supplies--Pgm Exp				\$22,287.56
62000 Facilities and Equipment				
62100 Equipment Rental--Pgm Exp				
01/06/2023		Paris Hotel	USMC Bday Ball - AV Equip Rental - Encore Global	4,100.12
Total for 62100 Equipment Rental--Pgm Exp				\$4,100.12
Total for 62000 Facilities and Equipment				\$4,100.12
63820 Credit Card Processing Fees				
63823 Transaction Discount Fee				
05/12/2023			Zettle PayPal Fees	0.11
06/03/2023			Zettle PayPal Fees	20.37

LNMSF - 1-4 Marines

Profit and Loss Detail

January - July, 2023

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
			Total for 63823 Transaction Discount Fee	\$20.48
			Total for 63820 Credit Card Processing Fees	\$20.48
			Total for 60000 Program Expenses	\$26,408.16
			Total for Expenditures	\$26,408.16
			Net Revenue	\$ -9,146.70

**City Military Support
Committee Account**

Agenda Item No. 2



Laguna Niguel, CA

Detail vs Budget Report

Account Detail

Date Range: 07/01/2022 - 06/30/2023

Account	Post Date	Packet Number	Name	Military Support	Pmt Number	Description	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
			Source Transaction			Vendor					Project Account		Amount
100-01-5750	07/08/2022	GLPKT01796	JN06970			Various - Monies Provided by LN Military Support Foundation - Reimbursement for shirts (Marjorie S. McKernan - Inv 220516)	0.00	4,000.00	0.00	1,996.55	1,996.55	2,003.45	-86.20
	07/08/2022	GLPKT01796	JN06970			Various - Monies Provided by LN Military Support Foundation - Reimbursement for shirts embroidery (Beega's Boys - Inv 63300)	0.00						-161.63
	08/22/2022	APPKT00514	8/8/22 Luketich FY22-23	12248		Military support supplies			2667 - U.S. BANK NATIONAL ASSOCIATION				17.98
	08/22/2022	GLPKT01844	JN07136			Melissa Caldwell Trust - Reimbursement for shirt (Marjorie S. McKernan Inv 220816)							-40.02
	08/25/2022	APPKT00517	8/25/22	12133		Sea Country Festival wristbands for MSC			VEN01932 - TAMBERLYN LUKETICH				1,000.00
	08/29/2022	GLPKT01844	JN07149			Sea Country Festival wristbands for MSC - unspent funds							-640.00
	09/09/2022	APPKT00525	220816	12328		Shirts for Military Support Committee			1809 - MARJORIE S. MCKERNAN				40.02
	10/19/2022	GLPKT01945	JN07408			LN Military Support Foundation - Reimbursement for Sea Country Festival wristbands							-360.00
	10/25/2022	APPKT00536	10/6/22 Luketich	12668		Military support			2667 - U.S. BANK NATIONAL ASSOCIATION				365.00
	10/26/2022	GLPKT01955	JN07473			PPE 10/20/22 - Employee Expense Reimbursements							803.82
	11/01/2022	APPKT00541	10/20/2022 #1	12748		Services for 2022 Taste for the Troops			VEN02465 - JANELLE ROBINSON				799.20
	11/01/2022	APPKT00541	20221020	12829		Services for 2022 Taste for the Troops			VEN01530 - ZCM ENTERTAINMENT, LLC				600.00
	11/15/2022	GLPKT01965	JN07492			LN Military Support Foundation - Reimbursement for 2022 Taste for the Troops (ZCM Entertainment, LLC Inv 20221020)							-600.00
	11/15/2022	GLPKT01965	JN07492			LN Military Support Foundation - Reimbursement for 2022 Taste for the Troops (PPE 10/20/22 EE Exp Reimb - Smart & Final)							-803.82
	11/15/2022	GLPKT01965	JN07492			LN Military Support Foundation - Reimbursement for 2022 Taste for the Troops (Janell Robinson Inv 10/20/2022 #1)							-799.20
	11/21/2022	APPKT00547	11/7/22 Luketich	12938		Military support			2667 - U.S. BANK NATIONAL ASSOCIATION				19.98
	11/22/2022	APPKT00549	30667	12927		Printing for Military Support			1041 - SOLINK INC.				484.88
	12/12/2022	APPKT00554	1708	12982		Auction item for Taste for the Troops			VEN02501 - ELIZABERTINA FRIEDMAN				245.00
	01/01/2023	APPKT00558	12/6/22 Howell	13180		Military Support			2667 - U.S. BANK NATIONAL ASSOCIATION				19.98

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
01/25/2023	APPKT00566	1/6/23 Gelfer	13366	Military support	0.00	4,000.00	0.00	1,996.55	1,996.55	2,003.45	50.09%
02/23/2023	APPKT00577	2/6/23 Luketich	13558	Military support							
03/08/2023	APPKT00582	230307	13616	Shirts for Military Support Committee							
03/09/2023	GLPKT02095	JN07922		Various - Monies Provided by LN Military Support Foundation - Reimbursement for shirts (Marjorie S. McKernan - Inv 230307)							
06/20/2023	APPKT00615	6/6/23 Luketich	14467	Military support							
06/29/2023	APPKT00623	6/30/2023	14517	Petty cash replenishment for City Hall							
06/29/2023	APPKT00629	7/13/2023	14580	Petty cash replenishment for Parks & Recreation							
06/29/2023	APPKT00629	7/6/23 Luketich FY22-23	14656	Military support							

				Vendor	Project Account		Amount	
				2667 - U.S. BANK NATIONAL ASSOCIATION			242.36	
				2667 - U.S. BANK NATIONAL ASSOCIATION			118.36	
				1809 - MARIORIE S. MCKERNAN			322.17	
							-322.17	
				2667 - U.S. BANK NATIONAL ASSOCIATION			385.00	
				5009 - KRISTIN FORIER			50.00	
				VEN02639 - CHRISTINE MUSIAL			80.00	
				2667 - U.S. BANK NATIONAL ASSOCIATION			215.84	

Report Total: 0.00 4,000.00 0.00 1,996.55 1,996.55 2,003.45 50.09%

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-01-5750	Military Support	0.00	4,000.00	0.00	1,996.55	1,996.55	2,003.45	50.09%
Report Total:		0.00	4,000.00	0.00	1,996.55	1,996.55	2,003.45	50.09%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100 - GENERAL	0.00	4,000.00	0.00	1,996.55	1,996.55	2,003.45	50.09%
Report Total:	0.00	4,000.00	0.00	1,996.55	1,996.55	2,003.45	50.09%

**Minutes of the Special Military Support
Committee Meeting on
August 28, 2023**

Agenda Item No. 3

**MINUTES OF THE
CITY OF LAGUNA NIGUEL
MILITARY SUPPORT COMMITTEE SPECIAL MEETING
August 28, 2023 – 12:00 p.m.**

CALL TO ORDER –Chair McGrath called the Regular Meeting of the City of Laguna Niguel Military Support Committee to order at 12:02 p.m.

ROLL CALL

Present: Mayor Pro Tem Oddo
Council Member Winstead
Janice Baker
Ralph Boelter
Tim Bowman
Melissa Caldwell
Cheryl Flohr (arrived 12:10 p.m.)
Michael Gerard
John Humphrey
Elizabeth Lovejoy
Frank McGrath
Ed Struzik
David Tuma
John Ulrich

Sebrina King, 1st Battalion, 4th Marines
Captain Jamie Jarrin, 1st Assault Helicopter Battalion, 140th Aviation
Regiment

Absent: Melissa Crew, Christopher Kling, Jeff von Waldburg

City Staff: Tamberlyn Luketich, Secretary, Police Services
Justin Martin, Deputy City Manager

INVOCATION – Committee Member Gerard

PLEDGE OF ALLEGIANCE – Committee Member Ulrich

PRESENTATIONS – None.

PUBLIC COMMUNICATIONS – None.

CONSENT CALENDAR

1. Foundation Financial Report

Receive and file.

2. City Military Support Committee Account

Receive and file.

3. Minutes of the Military Support Committee Regular Meeting on July 17, 2023

Approve as written.

A MOTION was made by Committee Member Struzik, seconded by Committee Member Ulrich, to approve the Consent Calendar Items.

Motion carried 11-0-4, with Committee Members Crew, Kling and von Waldburg being absent and Committee Member Flohr arriving after the motion.

DISCUSSION ITEMS

1. Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault Helicopter Battalion, 140th Aviation Regiment Representatives

Committee Member Bowman introduced Captain Jarrin, 1st Assault Helicopter Battalion, 140th Aviation Regiment. Captain Jarrin hopes to attend as many meetings as possible. He stated that National Night Out will be coming Thursday, August 31st, next to Laguna Hills High School and they will be flying a helicopter out to the event. If the city would like to participate in next years National Night Out, they would be happy to help. There is a 60 day window for approval to enable them to attend. They are in the middle of fire season and annual training in the summer. Mayor Pro Tem stated that the city might have an interest in involvement for next year. Committee Member Bowman is requesting a flyover during the holiday parade which the city will review.

Sebring King, 1st Battalion, 4th Marines stated that the marines and sailors had a great time at the festival. The Career Retention Fair will be held this week as well as the beach event. Tomorrow night will be the Town Hall Meeting and she will send the link if anyone would like to come. The Beach Luau will be held this Wednesday, August 30th, from 1:00 p.m. – 4:00 p.m. at Del Mar Beach. She has a check for \$6,730 to give to Tamberlyn to forward to the Foundation.

Committee Member McGrath stated that the USS Stockdale has been at sea during August. The Change of Command was held on August 12th. Lauren Johnson is now the Commanding Officer. The former Commanding Officer, Justin Bummara, wrote an email to the Military Support Committee which was read by Committee Member McGrath.

2. Major Fundraising Committee and Event Update

a. Discuss and Approve a Check Request for the Taste for the Troops 2023 Budget, Not to Exceed \$15,000.00

Committee Member Gerard reviewed the budget items. There is a new beer sponsor, Left Coast Brewing, and OC Taproom will be serving downstairs. Committee Member Bowman stated that there are approximately 8-10 commitments with a full room at 20 restaurants. Ticket prices were adjusted from \$75 to \$50 per ticket. The ticketing website is now available. The deadline for restaurant submissions is October 1st. Mayor Pro Tem Oddo asked what the consensus was for the number of restaurants. Justin Martin, Deputy City Manager suggested no more than 16 in the Ballroom.

A MOTION was made by Committee Member Gerard, seconded by Committee Member Caldwell, to approve the check request for the Taste for the Troops budget to include \$50 per ticket price, not to exceed \$15,000.00.

Motion carried 11-0-4, with Committee Members Crew, Kling and von Waldburg being absent and Tuma abstaining.

3. Discuss and Approve a Check Request for the Town Hall Meeting Refreshments, for the 1st Battalion, 4th Marines, Not to Exceed \$350.00

A MOTION was made by Committee Member Caldwell, seconded by Committee Member Lovejoy, to approve the check request for the town hall meeting refreshments for the 1st Battalion, 4th Marines, not to exceed \$350.00.

Motion carried 12-0-3, with Committee Members Crew, Kling and von Waldburg being absent.

4. Discuss and Approve a Check Request for Breakfast and Lunch for the Career Retention Fair for the 1st Battalion, 4th Marines, Not to Exceed \$500.00

A MOTION was made by Committee Member Caldwell, seconded by Committee Member Tuma, to approve the check request for breakfast and lunch for the Career Retention Fair for the 1st Battalion, 4th Marines, not to exceed \$500.00.

Motion carried 12-0-3, with Committee Members Crew, Kling and von Waldburg being absent.

5. Sub-Committee Reports

July 4th Celebration – None.

Baby Care Packages – Vice Chair Caldwell stated that no supplies are needed at this time.

Care Packages – No report.

Car Washes – Committee Member McGrath stated that he is waiting on a date from the USS Stockdale, but he doesn't think they will be able to have one this year.

Holiday Parade – No report until September.

Holiday Toy Drive – Vice Chair Caldwell asked the Committee Member Tuma be the Co-Chair on this committee and adding Committee Member Lovejoy. The event will be November 10th-12th at Walmart. There will be some Girl Scout troops who can help with the event. She is requesting to have the amount of

children and age groups that will be receiving gifts.

Letter Writing – Nothing to report.

Sea Country Festival – Committee Member Struzik stated that all shifts were full and wanted to thank the marines for coming. They sold 20 wristbands. Handels will have a total dollar amount later next week. Committee Member Tuma stated that a new American Flag and stands are needed. Committee Member Struzik will send the names of marines, to Tamberlyn, for acknowledgement letters.

Social Media – Nothing to report.

Special Needs – No needs at this time.

Veterans Day – Committee Member Tuma stated that the city will be providing the food and the Military Support Committee will be serving the food.

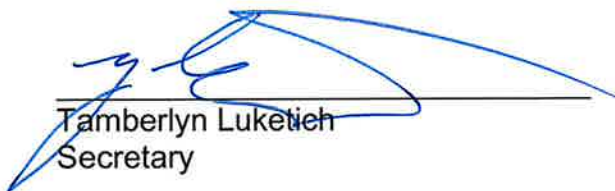
6. Chair Report

Chair McGrath mentioned that it is all hands on deck for the Taste for the Troops event.

ADJOURNMENT

There being no further business before the Committee, Chair McGrath adjourned the meeting at 12:57 p.m. to the Regular Military Support Committee meeting to be held on September 18, 2023 at 12:00 p.m. in the Community Room, located at 30111 Crown Valley Parkway, Laguna Niguel, CA 92677.

Respectfully submitted by:



Tamberlyn Luketich
Secretary

Discuss and Approve the USS Stockdale Car Wash on October 7th and Two Check Requests for Car Wash General Supplies, Not to Exceed \$250.00 and Car Wash Food and Supplies, Not to Exceed \$500.00

Agenda Item No. 3

LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION	
Event Name:	Car Wash General Supplies
Description:	Car Wash
Location:	Plaza de La Paz, Laguna Niguel
Event Date:	10/7/23
Date Funds Required By:	10/7/23

Request Submitted by: <u>Frank McGrath</u> Sub-Committee Co-Chair	Request Submitted by: <u>Jeff Van Walburg</u> Sub-Committee Co-Chair
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APPROVALS OBTAINED			
Command:	<input type="checkbox"/> 1-4 Battalion	<input type="checkbox"/> USS Stockdale	<input checked="" type="checkbox"/> None
			<input type="checkbox"/> N/A
Committee:	<input checked="" type="checkbox"/> Yes	If Yes, approval date: <u>9/18/23</u>	<input type="checkbox"/> Not Obtained

DESCRIPTION OF EXPENSE	UNIT(S) BENEFITED	AMOUNT \$
Purchase various Car Wash Chemicals for Car Washes.	All	NTE \$250
Total Amount Requested		NTE \$250

CHECK PAYABLE TO: <u>Use City Credit Card</u>
STREET ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
TELEPHONE: _____ EMAIL: _____

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS:**

William J. Kelley, III
Treasurer, Laguna Niguel Military Support Foundation
24495 Rue de Gauguin, Laguna Niguel, CA 92677
Tel: (949) 363-7519 Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:			
Auth 1: _____	Date: _____	Auth 2: _____	Date: _____

LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION	
Event Name:	<u>Car Wash Food and Supplies for USS Stockdale</u>
Description:	<u>Car Wash</u>
Location:	<u>Plaza de La Paz, Laguna Niguel</u>
Event Date:	<u>10/7/23</u> Date Funds Required By: <u>10/7/23</u>

Request Submitted by: <u>Frank McGrath</u> Sub-Committee Co-Chair	<u>Jeff Van Walburg</u> Sub-Committee Co-Chair
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APPROVALS OBTAINED			
Command:	<input type="checkbox"/> 1-4 Battalion	<input checked="" type="checkbox"/> USS Stockdale	<input type="checkbox"/> None <input type="checkbox"/> N/A
Committee:	<input checked="" type="checkbox"/> Yes	If Yes, approval date: <u>9/18/23</u>	<input type="checkbox"/> Not Obtained

DESCRIPTION OF EXPENSE	UNIT(S) BENEFITED	AMOUNT \$
Food and Supplies for Marines and Volunteers	USS Stockdale	NTE \$500
Total Amount Requested		NTE \$500

CHECK PAYABLE TO: <u>Use City Credit Card</u>
STREET ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
TELEPHONE: _____ EMAIL: _____

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS:**

William J. Kelley, III
Treasurer, Laguna Niguel Military Support Foundation
24495 Rue de Gauguin, Laguna Niguel, CA 92677
Tel: (949) 363-7519 Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:			
Auth 1:	Date:	Auth 2:	Date:

**Discuss and Approve the Check Request for the
USMC Birthday Ball, 1st Battalion, 4th Marines, Not
to Exceed \$10,000.00**

Agenda Item No. 4

PHB SALES & IMPORTS

**Invoice 10369
September 8, 2023**

**Patricia Householder
8475 Avenida Angulia #5
Spring Valley, CA 91977**

**(619) 871-8475
phbmilsales@gmail.com**

BILL TO:

**1st Battalion 4th Marines
MCB Camp Pendleton**

SOLD TO:

Same

FOR:

**Ball Gifts
November 5 ball**

ITEM	DESCRIPTION	QTY	COST	AMOUNT
#1	16oz Black Insulated Bullet Bottle - Gold ink 1/4 logo on one side 1st Marine Regiment on back side	900	\$8.50 Ea	\$7650.00

Delivery: 40-45 days

LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION	
Event Name:	<u>V14 USMC Birthday Ball</u>
Description:	<u>Insulated Bullet Shaped Mug memento/DJ Services/Band Meal</u>
Location:	<u>Harrah's Rincon Resort</u>
Event Date:	<u>11/5/23</u> Date Funds Required By: <u>10/1/23</u>

Request Submitted by:	<u>Tim Bowman</u>	
	<u>Sub-Committee Co-Chair</u>	<u>Sub-Committee Co-Chair</u>

APPROVALS OBTAINED			
Command:	<input checked="" type="checkbox"/> 1-4 Battalion	<input type="checkbox"/> USS Stockdale	<input type="checkbox"/> None <input type="checkbox"/> N/A
Committee:	<input type="checkbox"/> Yes If Yes, approval date: _____	<input type="checkbox"/> Not Obtained	

DESCRIPTION OF EXPENSE	UNIT(S) BENEFITED	AMOUNT \$
Bullet Shaped Mug	V14	\$7,650.00
DJ Services		\$1,500.00
Band Meal		\$423.50
To reduce Ticket Pricing for junior Marines/Sailors		\$6,426.50
	Total Amount Requested	\$16,000.00

CHECK PAYABLE TO:	<u>MCCS 4501-61</u>		
STREET ADDRESS:	<u>c/o Sebrina King, 1034 Eliot St</u>		
CITY:	<u>Oceanside</u>	STATE:	<u>CA</u> ZIP: <u>92057</u>
TELEPHONE:	<u>760-500-2539</u>	EMAIL:	<u>sebrina.king@usmc.mil</u>

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS:**

Ed Struzik
Treasurer, Laguna Niguel Military Support Foundation
30111 Crown Valley Pkwy, Laguna Niguel, CA 92677
Email: ed.struzik@gmail.com

For LNMS Foundation Only:			
Auth 1:	Date:	Auth 2:	Date: