



# AGENDA FOR THE REGULAR MEETING OF THE LAGUNA NIGUEL CITY COUNCIL

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**REGULAR MEETING OF  
September 5, 2023 – 6:00 P.M.**

*WELCOME TO THE REGULAR MEETING OF THE CITY COUNCIL.*

*Regular City Council meetings are held on the first and third Tuesday of every month at 7:00 p.m. in the Council Chambers at City Hall (6:00 p.m. or prior to the Regular City Council meeting for Closed Session). Regular meetings are open for the public to attend the meeting; however, in-person seating is limited.*

*Regular City Council meetings are aired live on Cox Cable Channel 853, AT&T U-Verse Channel 99 and on the City's YouTube Channel at [www.youtube.com/cityoflagunaniguel](http://www.youtube.com/cityoflagunaniguel). Rebroadcasted meetings are available for viewing on: Cox Cable/AT&T U-Verse channels at 6:00 p.m. daily following each meeting; the City's Website at [www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org); and on the City's YouTube Channel.*

*Any person wishing to address the City Council is respectfully asked to complete and present a gold-colored, "Request to Speak" form to the City Clerk at the meeting. Forms are available on the counter located inside the Council Chambers. The time limit will be established by the Mayor. To allow equal time for speakers, minutes may not be given to another speaker. If you are unable to attend the meeting, you may have another person read your written statement. The City Council may establish a time limit on all public comments of not less than one half hour.*

*Any documents pertaining to items on the agenda that are provided to the City Council prior to 4:00 p.m. on the day of the City Council meeting will be available for public review at the counter that is located inside the Council Chambers.*

*The City of Laguna Niguel thanks you in advance for attending the City Council meeting.*

**City Hall/Council Chambers  
30111 Crown Valley Parkway  
Laguna Niguel, California 92677  
(949)362-4300  
[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)**

**CALL TO ORDER AND ROLL CALL – 6:00 p.m.**

**CLOSED SESSION**

**PUBLIC COMMENTS ON CLOSED SESSION ITEM**

**RECESS TO CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)

Number of potential cases: 1

[\(One threat of litigation linked to agenda\)](#)

**CALL TO ORDER – 7:00 p.m.**

**CLOSED SESSION REPORT**

**INVOCATION – Father Patrick Moses, St. Timothy Catholic Church**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

1. Proclamation Declaring Hunger Action Month
2. Proclamation for Hispanic Heritage Month

**PUBLIC COMMENTS**

**CONSENT CALENDAR**

1. [Warrants of September 5, 2023](#)

**Recommendation**

Approve as written or amended.

2. [Payroll Summary Register](#)

**Recommendation**

Approve as written or amended.

3. [Investment Report as of July 31, 2023](#)

**Recommendation**

Approve as written or amended.

4. [Minutes of the Regular City Council Meeting on August 15, 2023](#)

**Recommendation**

Approve as written or amended.

5. [Approval of Plans and Specifications for Pacific Island Drive Drainage Improvements, Cash Contract No. 21-27, and Authorization to Advertise the Project for Bids](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Plans and Specifications for the Pacific Island Drive Drainage Improvements, Cash Contract No. 21-27; and
2. Authorize staff to advertise the project for bids.

6. [Approval of the Safe Streets and Roads for All \(SS4A\) FY22 Grant Agreement](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Safe Streets and Roads for All (SS4A) FY22 Grant Agreement; and,
2. Authorize the City Manager to execute the agreement.

7. [Award of Maintenance Services Agreement for Citywide On-Call Tree Maintenance Services with Golden West Arbor Services, Inc.](#)

**Recommendation**

Staff recommends that the City Council:

1. Award the Maintenance Services Agreement for Citywide On-Call Tree Maintenance Services to Golden West Arbor Services, Inc. in the not-to-exceed amount of \$250,000 per year for Fiscal Years 2023-24 through 2025-26, subject to extension administratively for two additional one-year periods;
2. Approve a not-to-exceed 20% contingency per year of the total contract in the amount of \$50,000 per year for Fiscal Year 2023-24 through 2025-26 for unforeseen conditions or additional work and authorize the Public Works Director/City Engineer to approve change orders to the agreement with Golden West Arbor Services, Inc., for a total not-to-exceed amount of \$300,000 per year if needed; and,

3. Authorize the City Manager to execute the Maintenance Services Agreement and future amendments to the agreement for Citywide On-Call Tree Maintenance Services with Golden West Arbor Services, Inc., subject to the City Attorney making non-substantive changes.

8. [Approval of Amendment No. 1 to the Professional Services Agreement with Mike Linares, Inc.](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No. 1 to the Professional Services Agreement with Mike Linares, Inc. to provide additional grant management services in the amount of \$30,000 for a total not to exceed amount of \$146,500 through June 30, 2025; and,
2. Authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement between the City and Mike Linares, Inc., and future amendments to the agreement, subject to the City Attorney making non-substantive changes.

9. [Approval of Amendment No. 2 to the Professional Services Agreement with Park Consulting Group, Inc. to Provide On-Call Land Management Software \(LMS\) Implementation Services](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No. 2 to the Professional Services Agreement with Park Consulting Group, Inc. to provide on-call land management software services, to replace the annual not to exceed amount of \$150,000 for three years (\$450,000 aggregate) with a total not to exceed amount of \$450,000 through June 30, 2025; and,
2. Authorize the City Manager to execute Amendment No. 2 to the Professional Services Agreement between the City and Park Consulting Group, Inc., and future amendments to the agreement subject to the City Attorney making non-substantive changes.

10. [Amendment No. 1 to the Professional Services Agreement with Westamerica Communications, Inc. for the Publication and Distribution of Recreation Brochures and Postcards](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No 1. to the Professional Services Agreement for the publication and distribution of recreation brochures and postcards with Westamerica Communications, Inc.; and
2. Authorize the City Manager to execute the amendment and future amendments to the Professional Services Agreement subject to the City Attorney making non-substantive changes.

11. [Second Reading and Adoption of Ordinance No. 2023-224 Amending the Construction and Demolition Waste Recycling Program and the Organic Waste Disposal Reduction Requirements to the Laguna Niguel Municipal Code](#)

**Recommendation**

Staff recommends that the City Council conduct a second reading, by title only, and adopt Ordinance No. 2023-224:

ORDINANCE NO. 2023-224

AN ORDINANCE OF THE CITY OF LAGUNA NIGUEL, CALIFORNIA,  
AMENDING DIVISION 3 OF TITLE 6 OF THE LAGUNA NIGUEL MUNICIPAL  
CODE REGARDING CONSTRUCTION AND DEMOLITION WASTE  
RECYCLING PROGRAM AND ORGANIC WASTE DISPOSAL REDUCTION  
REQUIREMENTS, AND MAKING A DETERMINATION OF EXEMPTION  
UNDER CEQA IN CONNECTION THEREWITH

**PUBLIC HEARING**

1. [First Public Hearing to Consider Composition of Districts For By-District Elections](#)

**Recommendation**

Staff recommends that the City Council conduct the first public hearing, receive and consider input from the public, and provide further direction to City staff.

**OTHER BUSINESS/COUNCIL REPORTS**

1. **Council Reports**

**2. City Manager/Department Reports**

- **Police Services Quarterly Report**

**ADJOURNMENT**

**LAGUNA NIGUEL CITY COUNCIL**

**Mayor Kelly Jennings  
Mayor Pro Tem Stephanie Oddo  
Council Member Ray Gennaway  
Council Member Gene Johns  
Council Member Stephanie Winstead**

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E-mail address.....[cityclerk@cityoflagunaniguel.org](mailto:cityclerk@cityoflagunaniguel.org)  
Website address .....[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

*Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the City Clerk's Office at (949) 362-4300. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.*


*The Council Chambers is wheelchair accessible and disabled parking is available in the City Hall parking lot. Assisted Listening is available. To arrange for use of a personal listening device, please contact the City Clerk prior to the meeting.*

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     )ss  
CITY OF LAGUNA NIGUEL    )

I, Marissa J. Asistin, City Clerk for the City of Laguna Niguel, hereby certify, under penalty of perjury, that I caused the posting of this agenda at Laguna Niguel City Hall and on the City of Laguna Niguel website, not less than 72 hours prior to the meeting. Dated this 31<sup>st</sup> day of August 2023.

POSTED BY:

  
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Marissa J. Asistin, CMC, City Clerk