



# Laguna Niguel Military Support Committee AGENDA

**REGULAR MEETING OF  
May 15, 2023 - 12:00 p.m.**

***WELCOME TO YOUR MILITARY SUPPORT COMMITTEE REGULAR MEETING!***

Regular meetings are held on the third Monday of each month at 12:00 p.m. in the Council Chambers of City Hall, 30111 Crown Valley Parkway, Laguna Niguel, California 92677.

Any person wishing to address the Committee will need to complete and present a white colored, "Request to Speak" form to the Secretary. These forms are available on the counter that is located inside the Council Chambers. Please be aware that the time limit will be established by the Chair. To allow equal time for speakers, minutes may not be given to another speaker. You may have another person read your written statement. The Committee may establish a time limit of all comments of not less than one half hour.

No action will be taken on any items not on the agenda, unless the Committee makes a determination that an emergency exists or that there is a need for immediate action and the need to take action came to the attention of the City, subsequent to the agenda being posted. Any documents that are provided to the Committee regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the public review table, located in the reception area on the first floor of City Hall at 30111 Crown Valley Parkway, Laguna Niguel, California 92677, until 12:00 p.m. on the date of the Committee meeting. After 12:00 p.m., the documents will be available at the counter located inside the City Council Chambers.

*Thank you for attending your Laguna Niguel Military Support Committee meeting.*

**City Hall  
30111 Crown Valley Parkway  
(949)362-4300 Fax (949)362-4340  
[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)**

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – Committee Member Crew**

**PLEDGE OF ALLEGIANCE – Committee Member McGrath**

**PRESENTATIONS – Recognition of Master Chief Elias Robles**

**PUBLIC COMMUNICATIONS**

**CONSENT CALENDAR**

**1. Foundation Financial Report**

**Recommendation**

Receive and file report.

**2. City Military Support Committee Account**

**Recommendation**

Receive and file report.

**3. Minutes of the Regular Military Support Committee Meeting on April 17, 2023**

**Recommendation**

Approve as written or amended.

**DISCUSSION ITEMS**

**1. Reports from the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, USS Stockdale, and 1<sup>st</sup> Assault Helicopter Battalion, 140<sup>th</sup> Aviation Regiment Representatives**

**Recommendation**

Hear reports.

**2. Major Fundraising Committee and Event Update**

**Recommendation**

Hear Update

3. **Discuss the June 3<sup>rd</sup> Car Wash for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines**

**Recommendation**

Discuss.

4. **Discuss and Approve a Check Request for the June 3<sup>rd</sup> Car Wash - Food and Supplies - for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, Not to Exceed \$500.00**

**Recommendation**

Discuss and approve a check request for the June 3<sup>rd</sup> car wash food and supplies for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, not to exceed \$500.00.

5. **Discuss and Approve a Check Request for the June 3<sup>rd</sup> Car Wash – General Supplies - for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, Not to Exceed \$500.00**

**Recommendation**

Discuss and approve a check request for the June 3<sup>rd</sup> car wash general supplies for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, not to exceed \$500.00.

6. **Discuss and Approve a Check Request for the June 3<sup>rd</sup> Car Wash – Sprayers - for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, In the Amount of \$387.84**

**Recommendation**

Discuss and approve a check request for the June 3<sup>rd</sup> car wash – sprayers - for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, in the amount of \$387.84,

7. **Discuss and Approve the Ball Fund Deficit for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines**

**Recommendation**

Discuss and approve the Ball fund deficit for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines.

8. **Discuss and Approve Proceeds of the June 3<sup>RD</sup> Car Wash going to the Ball Fund Deficit for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines**

**Recommendation**

Discuss and approve the proceeds of the June 3<sup>rd</sup> car wash going towards the Ball fund deficit for the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines.

9. **Discuss and Approve Using Charity Matterz to Administer the Taste for the Troops Silent Auction**

**Recommendation**

Discuss and approve.

**10. Sub-Committee Reports**

**Recommendation**

Hear reports from:

- July 4<sup>th</sup> Celebration
- Baby Care Packages
- Care Packages
- Car Washes
- Holiday Parade – Report in September
- Holiday Toy Drive – Report in September
- Letter Writing
- Sea Country Festival
- Social Media
- Special Needs
- Veterans Day

**11. Chair Report**

**Recommendation**

Hear comments.

**ADJOURNMENT**

**LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE**

**Mayor Pro Tem Stephanie Oddo – Chair**

**Janice Baker  
Amy Betonte  
Ralph Boelter  
Timothy Bowman  
Melissa Caldwell  
Melissa Crew  
Cheryl Flohr  
Michael Gerard**

**John Humphrey  
Christopher Kling  
Elizabeth Lovejoy  
Frank McGrath  
Edward Struzik  
David Tuma  
John Ulrich  
Jeff von Waldburg**

**Sebrina King, First Battalion, Fourth Marines  
Command Master Chief Eli Robles, USS Stockdale  
LT Col Michael Kappelmann, 1<sup>st</sup> Assault Helicopter Battalion,  
140<sup>th</sup> Aviation Regiment**

**Adam Liquori, Laguna Niguel Military Support Foundation Representative**

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Email address.....info@lnmilitarysupport.org  
Website address.....www.lnmilitarysupportfoundation.org

**AFFIDAVIT OF POSTING**

COUNTY OF ORANGE)  
CITY OF LAGUNA NIGUEL)

I, TAMBERLYN LUKETICH, POLICE SERVICES SECRETARY, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 12:00 p.m. on Friday, May 12, 2023 at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Park, 29751 Crown Valley Parkway, and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:

  
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Tamberlyn Luketich, Police Services Secretary

# **Foundation Financial Report**

**Agenda Item No. 1**

# Laguna Niguel Military Support Foundation

## Balance Sheet Summary (Unaudited)

As of March 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10100 US Bank Checking	
10110 Unrestricted Amounts	64,014.83
10120 Temporarily Restricted Amounts	
10125 1-4 Marines	-1,568.00
10138 Robert Ming Memorial	5,164.23
Total 10120 Temporarily Restricted Amounts	3,596.23
Total 10100 US Bank Checking	67,611.06
10310 PayPal New	
10315 PayPal New Unrestricted	63.02
Total 10310 PayPal New	63.02
10500 Gift Cards	670.00
Total Bank Accounts	\$68,344.08
Other Current Assets	
12000 *Undeposited Funds	20.00
Total Other Current Assets	\$20.00
Total Current Assets	\$68,364.08
<b>TOTAL ASSETS</b>	<b>\$68,364.08</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Total Liabilities	
Equity	
30000 Retained Earnings	0.00
30200 Available for Operations	56,331.99
30400 Operating Reserve	15,000.00
31000 Temp. Restricted Net Assets	
31140 Use Restricted-Robert Ming Mem.	5,164.23
Total 31000 Temp. Restricted Net Assets	5,164.23
Net Revenue	-8,132.14
Total Equity	\$68,364.08
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$68,364.08</b>

# Laguna Niguel Military Support Foundation

## Income & Expense - Month Summary 2023 (Unaudited)

March 2023

	TOTAL
<b>Revenue</b>	
40000 Direct Public Support	
40010 Individ, Small Bus Contribs	20.00
<b>Total 40000 Direct Public Support</b>	<b>20.00</b>
<b>Total Revenue</b>	<b>\$20.00</b>
<b>GROSS PROFIT</b>	<b>\$20.00</b>
<b>Expenditures</b>	
60000 Program Expenses	
61100 Supplies--Pgm Exp	7,898.04
64100 Contract & Prof Services--PE	
64120 Internet/Website--Pgm Exp	50.00
<b>Total 64100 Contract &amp; Prof Services--PE</b>	<b>50.00</b>
<b>Total 60000 Program Expenses</b>	<b>7,948.04</b>
70000 Management & Administration	
72100 Contract & Prof Services--M&A	
72110 Accounting Fees	42.50
<b>Total 72100 Contract &amp; Prof Services--M&amp;A</b>	<b>42.50</b>
<b>Total 70000 Management &amp; Administration</b>	<b>42.50</b>
<b>Total Expenditures</b>	<b>\$7,990.54</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -7,970.54</b>
<b>NET REVENUE</b>	<b>\$ -7,970.54</b>



# Laguna Niguel Military Support Foundation

## Profit and Loss Detail

January - March, 2023

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Ordinary Revenue/Expenditures</b>				
<b>Revenue</b>				
40000 Direct Public Support				
40010 Individ, Small Bus Contribs				
01/01/2023	9	One Shield Security Services	1-4 Marines Donation	5,300.00
01/06/2023	8	Panda Express	Fundraiser Donation	99.85
01/27/2023	7	Panda Express	Fundraiser Donation	68.26
<b>Total for 40010 Individ, Small Bus Contribs</b>				<b>\$5,468.11</b>
<b>Total for 40000 Direct Public Support</b>				<b>\$5,468.11</b>
<b>Total for Revenue</b>				<b>\$5,468.11</b>
<b>Expenditures</b>				
60000 Program Expenses				
61100 Supplies--Pgm Exp				
03/14/2023		MCCS 4501-61	Purchase of 1-4 Mar T-Shirt Inventory	1,568.00
03/15/2023		MCCS 4501-61	2022 Marine Ball Expenses	5,468.11
<b>Total for 61100 Supplies--Pgm Exp</b>				<b>\$7,036.11</b>
62000 Facilities and Equipment				
62100 Equipment Rental--Pgm Exp				
01/06/2023		Paris Hotel	USMC Bday Ball - AV Equip Rental - Encore Global	4,100.12
<b>Total for 62100 Equipment Rental--Pgm Exp</b>				<b>\$4,100.12</b>
<b>Total for 62000 Facilities and Equipment</b>				<b>\$4,100.12</b>
<b>Total for 60000 Program Expenses</b>				<b>\$11,136.23</b>
<b>Total for Expenditures</b>				<b>\$11,136.23</b>
<b>Net Revenue</b>				<b>\$ -5,668.12</b>

Note: The 1/6/23 Paris Hotel expense amount was a reissued 2022 check for a Marine Ball expense. The Balance Sheet reflects that the \$4,100.12 was zeroed out with a journal entry in January so the account was at zero for 2023. The current 1-4 Marines Net Revenue as of 3/31/23 is  $-\$5,668.12 + \$4,100.12 = -\$1,568.00$ .

**City Military Support  
Committee Account**

**Agenda Item No. 2**



Laguna Niguel, CA

# Detail vs Budget Report

## Account Detail

Date Range: 07/01/2022 - 06/30/2023

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
											Project Account		Amount
100-01-5750	07/08/2022	GLPKT01796	Military Support	JN06970		Various - Monies Provided by LN Military Support Foundation - Reimbursement for shirts (Marjorie S. McKernan - Inv 220516)	0.00	4,000.00	0.00	1,587.88	1,587.88	2,412.12	60.30%
	07/08/2022	GLPKT01796		JN06970		Various - Monies Provided by LN Military Support Foundation - Reimbursement for shirts embroidery (Beega's Boys - Inv 63300)							-86.20
	08/22/2022	APPKT00514			12248	Military support supplies							-161.63
	08/22/2022	GLPKT01844		JN07136		Melissa Caldwell Trust - Reimbursement for shirt (Marjorie S. McKernan Inv 220816)				2667 - U.S. BANK NATIONAL ASSOCIATION			17.98
	08/25/2022	APPKT00517			12133	Sea Country Festival wristbands for MSC				VEND1932 - TAMBERLYN LUKETICH			1,000.00
	08/29/2022	GLPKT01844		JN07149		Sea Country Festival wristbands for MSC - unspent funds							-640.00
	09/09/2022	APPKT00525			12328	Shirts for Military Support Committee				1809 - MARJORIE S. MCKERNAN			40.02
	10/19/2022	GLPKT01945		JN07408		LN Military Support Foundation - Reimbursement for Sea Country Festival wristbands							-360.00
	10/25/2022	APPKT00536			12668	Military support				2667 - U.S. BANK NATIONAL ASSOCIATION			365.00
	10/26/2022	GLPKT01955		JN07473		PPE 10/20/22 - Employee Expense Reimbursements							803.82
	11/01/2022	APPKT00541			12748	Services for 2022 Taste for the Troops				VEND2465 - JANELLE ROBINSON			799.20
	11/01/2022	APPKT00541			12829	Services for 2022 Taste for the Troops				VEND1530 - ZCM ENTERTAINMENT, LLC			600.00
	11/15/2022	GLPKT01965		JN07492		LN Military Support Foundation - Reimbursement for 2022 Taste for the Troops (PPE 10/20/22 EE Exp Reimb - Smart & Final)							-803.82
	11/15/2022	GLPKT01965		JN07492		LN Military Support Foundation - Reimbursement for 2022 Taste for the Troops (ZCM Entertainment, LLC Inv 20221020)							-600.00
	11/15/2022	GLPKT01965		JN07492		LN Military Support Foundation - Reimbursement for 2022 Taste for the Troops (Janell Robinson Inv 10/20/2022 #1)							-799.20
	11/21/2022	APPKT00547			12938	Military support				2667 - U.S. BANK NATIONAL ASSOCIATION			19.98
	11/22/2022	APPKT00549		30667	12927	Printing for Military Support				1041 - SOLINK INC.			484.88
	12/12/2022	APPKT00554		1708	12982	Auction item for Taste for the Troops				VEND2501 - ELIZABERTINA FRIEDMAN			245.00
	01/01/2023	APPKT00558			13180	Military Support				2667 - U.S. BANK NATIONAL ASSOCIATION			19.98

**Detail vs Budget Report**

Account 100-01-5750

Date Range: 07/01/2022 - 06/30/2023

Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
01/25/2023	APPKT00566	Military Support - Continued	1/6/23 Geifer	13366	Military support	0.00	4,000.00	0.00	1,587.88	1,587.88	2,412.12	60.30%
02/23/2023	APPKT00577		2/6/23 Luketich	13558	Military support							
03/08/2023	APPKT00582		230307	13616	Shirts for Military Support Committee							

Project Account	Amount
2667 - U.S. BANK NATIONAL ASSOCIATION	242.36
2667 - U.S. BANK NATIONAL ASSOCIATION	118.36
1809 - MARJORIE S. MCKERNAN	322.17

Vendor	Amount
2667 - U.S. BANK NATIONAL ASSOCIATION	1,587.88
2667 - U.S. BANK NATIONAL ASSOCIATION	
1809 - MARJORIE S. MCKERNAN	

Report Total:	4,000.00	0.00	1,587.88	1,587.88	2,412.12	60.30%
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### Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-01-5750	Military Support	0.00	4,000.00	0.00	1,587.88	1,587.88	2,412.12	60.30%
<b>Report Total:</b>		<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>1,587.88</b>	<b>1,587.88</b>	<b>2,412.12</b>	<b>60.30%</b>

### Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100 - GENERAL	0.00	4,000.00	0.00	1,587.88	1,587.88	2,412.12	60.30%
<b>Report Total:</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>1,587.88</b>	<b>1,587.88</b>	<b>2,412.12</b>	<b>60.30%</b>

**Minutes of the Regular Military Support  
Committee Meeting on  
April 17, 2023**

**Agenda Item No. 3**

**MINUTES OF THE  
CITY OF LAGUNA NIGUEL  
MILITARY SUPPORT COMMITTEE REGULAR MEETING  
April 17, 2023 – 12:00 p.m.**

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**CALL TO ORDER** –Chair Oddo called the Regular Meeting of the City of Laguna Niguel Military Support Committee to order at 12:01 p.m.

**ROLL CALL**

**Present:** Chair Oddo  
Janice Baker (arrived 12:10)  
Ralph Boelter  
Tim Bowman  
Melissa Caldwell  
Cheryl Flohr  
Michael Gerard  
John Humphrey  
Christopher Kling  
Elizabeth Lovejoy  
Frank McGrath  
Ed Struzik  
David Tuma  
John Ulrich  
Jeff von Waldburg (arrived 12:10)

**Absent:** Amy Betonte, Melissa Crew

**City Staff:** Tamberlyn Luketich, Secretary, Police Services  
Justin Martin, Deputy City Manager  
Favian Bravo, Management Analyst

**INVOCATION** – Committee Member Lovejoy

**PLEDGE OF ALLEGIANCE** – Committee Member Tuma

**PRESENTATIONS** – None.

**PUBLIC COMMUNICATIONS** – None.

**CONSENT CALENDAR**

**1. Foundation Financial Report**

Receive and file.

**2. City Military Support Committee Account**



Receive and file.

**3. Minutes of the Military Support Committee Regular Meeting on March 20, 2023**

Approve as written.

**A MOTION** was made by Committee Member McGrath, seconded by Committee Member Struzik, to approve the Consent Calendar Items.

**Motion carried 13-0-4**, with Committee Members Betonte and Crew and being absent and Committee Members Baker and von Waldburg arriving after motion.

**DISCUSSION ITEMS**

**1. Reports from the 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines, USS Stockdale, and 1<sup>st</sup> Assault Helicopter Battalion, 140<sup>th</sup> Aviation Regiment Representatives**

Sebrina King, 1<sup>st</sup> Battalion, 4<sup>th</sup> Marines was unable to attend the meeting.

Committee Member Bowman stated the 1<sup>st</sup> Assault Helicopter Battalion, 140<sup>th</sup> Aviation Regiment Army Battalion Commander was selected to attend the Army War College. He will be leaving command a year earlier than planned and a new commander has not been selected yet.

Committee Member McGrath stated that Command Master Chief Robles will be attending the May meeting. Command Master Chief Taranto will be here also. The crew is moving back on board this month from the barge. There will possibly be a family day in August or September.

**2. Major Fundraising Committee and Event Update**

Committee Member Gerard stated that the restaurant package has been finalized and the website is updated. All tickets given to sponsorships will have access to the VIP package. There is a large individual donor and the sub-committee will be deciding how to handle the marketing for this donor. All the plaques are ready to be delivered.

**3. Discuss the New Military Support Foundation Policies**

Chair Oddo discussed the Military Support Foundation Policies. The annual review, due February 1<sup>st</sup> of each year, will be done by the committee members or possibly the Liaison to the Foundation. Committee Member Struzik agreed that the Liaison would be able to create the report. Justin Martin, Deputy City Manager stated that the city would want to review the report. Chair Oddo suggested that the Chair and Liaison work together in preparing the report. Committee Member Struzik stated that it should include a summary of what was done, who benefited and participated. The Foundation does not need financials.

It should be four pages (one for each unit and major fundraisers). Committee Member Struzik will speak with the foundation and create a template for the committee. Chair Oddo stated that the Chair and Liaison will create the report and city staff will review the report before submitting it to the Foundation.

Committee Member McGrath stated that the needs of each unit should be the overall goal instead of pro-rata per unit. Committee Member Struzik stated this was a starting point for different needs being considered. Committee Member Gerard suggested having the policy state “based on the needs of the unit.” Pertaining to Item A, second paragraph, Committee Member Gerard suggested that policy be re-written with the following verbiage. “The Foundation requests that the Committee review its best effort toward serving our existing three units and are directed towards service support and communication that is proportionate to the assessed needs of each unit.”

Pertaining to Item B, Chair Oddo confirmed that Committee Member Struzik is the liaison to the Foundation. She stated that being an ex-officio member, Committee Member Struzik should not be a voting member, per the city’s Military Support Committee Operational Guidelines, page 7, Item 17.

**4. Discuss and Approve a Check Request for the USS Stockdale for the Single Sailor Bowling Party, Not to Exceed \$2,000.00**

**A MOTION** was made by Committee Member McGrath, seconded by Committee Member Tuma, to approve the check request for the USS Stockdale for the single sailor bowling party, not to exceed \$2,000.00.

**Motion carried 14-0-3**, with Committee Members Betonte and Crew being absent and Committee Member Struzik abstaining.

**5. Discuss Sub-Committee Procedures**

Chair Oddo discussed having these guidelines available, and to update as needed, so that other members can help with any sub-committee if necessary.

**6. Sub-Committee Reports**

July 4<sup>th</sup> Celebration – Committee Member Tuma will have more information at the next meeting.

Baby Care Packages – Committee Member Caldwell requested updated baby information from all three units.

Care Packages – No report.

Car Washes – Committee Member McGrath stated that the car wash has a tentative date of June 3<sup>rd</sup> and Plaza de la Paz has their lot available. Craig Nash with Pronto Car Wash will possibly help this year. The flyer will need updated.

Holiday Parade – No report until September.

Holiday Toy Drive – No report until September.

Letter Writing – No report.

Social Media – Will find out who liaison will be with the city.

Special Needs – No needs at this time.

Veterans Day – Committee Member Tuma will get more information from Debra Garnreiter.

Committee Member Caldwell is unable to be the Co-Chair for the Silent Auction. Committee Member Gerard suggested using the same vendor as last year for the Silent Auction.

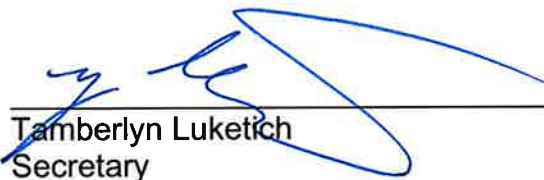
## 7. Chair Report

Chair Oddo stated that Co-Chair Sharma resigned last week and will no longer be on the City Council. At the April 4<sup>th</sup> City Council Meeting, the city did pass the ordinance that council members will not be the co-chairs for the Military Support Committee. The committee will be voting, at the next meeting, for the chair and co-chair positions. Once the new ordinance has passed, you will be provided with an updated copy of the guidelines. The meetings will be held in the council chambers starting in May.

## ADJOURNMENT

There being no further business before the Committee, Chair Oddo adjourned the meeting at 12:58 p.m. to the Regular Military Support Committee meeting to be held on May15, 2023 at 12:00 p.m. in the Council Chambers, located at 30111 Crown Valley Parkway, Laguna Niguel, CA 92677.

Respectfully submitted by:



Tamberlyn Luketich  
Secretary

**Discuss and Approve the Check Request for the  
June 3<sup>rd</sup> Car Wash – Food and Supplies – for 1<sup>st</sup>  
Battalion, 4<sup>th</sup> Marines, Not to Exceed \$500.00**

**Agenda Item No. 4**

# LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION	
Event Name:	<u>Car Wash Food and Supplies for 1-4 Marines</u>
Description:	<u>Car Wash</u>
Location:	<u>Plaza de La Paz, Laguna Niguel</u>
Event Date:	<u>6/3/23</u> Date Funds Required By: <u>6/3/23</u>

Request Submitted by: <u>Frank McGrath</u> Sub-Committee Co-Chair	<u>Jeff Van Walburg</u> Sub-Committee Co-Chair
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APPROVALS OBTAINED			
Command:	<input checked="" type="checkbox"/> 1-4 Battalion	<input type="checkbox"/> USS Stockdale	<input type="checkbox"/> None <input type="checkbox"/> N/A
Committee:	<input checked="" type="checkbox"/> Yes	If Yes, approval date: <u>5/15/23</u>	<input type="checkbox"/> Not Obtained

DESCRIPTION OF EXPENSE	UNIT(S) BENEFITED	AMOUNT \$
Food and Supplies for Marines and Volunteers	1-4 Marines	NTE \$500
<b>Total Amount Requested</b>		<b>NTE \$500</b>

CHECK PAYABLE TO: <u>Frank McGrath</u>
STREET ADDRESS: <u>32021 E Nine Dr</u>
CITY: <u>Laguna Niguel</u> STATE: <u>CA</u> ZIP: <u>92677</u>
TELEPHONE: <u>949-267-8670</u> EMAIL: <u>frankmcgrath2@cox.net</u>

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS:**

William J. Kelley, III  
Treasurer, Laguna Niguel Military Support Foundation  
24495 Rue de Gauguin, Laguna Niguel, CA 92677  
Tel: (949) 363-7519                      Email: [wjk@kelleyandkelleylaw.com](mailto:wjk@kelleyandkelleylaw.com)

For LNMS Foundation Only:			
Auth 1:	Date:	Auth 2:	Date:

**Discuss and Approve the Check Request for the  
June 3<sup>rd</sup> Car Wash – General Supplies – for 1<sup>st</sup>  
Battalion, 4<sup>th</sup> Marines, Not to exceed \$500.00**

**Agenda Item No. 5**

# LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION	
Event Name:	<u>Car Wash General Supplies</u>
Description:	<u>Car Wash</u>
Location:	<u>Plaza de La Paz, Laguna Niguel</u>
Event Date:	<u>6/3/23</u> Date Funds Required By: <u>6/3/23</u>

Request Submitted by: <u>Frank McGrath</u> Sub-Committee Co-Chair	<u>Jeff Van Walburg</u> Sub-Committee Co-Chair
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APPROVALS OBTAINED			
Command:	<input type="checkbox"/> 1-4 Battalion	<input type="checkbox"/> USS Stockdale	<input checked="" type="checkbox"/> None <input type="checkbox"/> N/A
Committee:	<input checked="" type="checkbox"/> Yes	If Yes, approval date: <u>5/15/23</u>	<input type="checkbox"/> Not Obtained

DESCRIPTION OF EXPENSE	UNIT(S) BENEFITED	AMOUNT \$
Purchase various car wash items	All	NTE \$500
for Car Washes. Car Wash vendor no longer in business		
<b>Total Amount Requested</b>		<b>NTE \$500</b>

CHECK PAYABLE TO: <u>MSC member who purchases items</u>
STREET ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
TELEPHONE: _____ EMAIL: _____

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS**:

William J. Kelley, III  
Treasurer, Laguna Niguel Military Support Foundation  
24495 Rue de Gauguin, Laguna Niguel, CA 92677  
Tel: (949) 363-7519                      Email: [wjk@kelleyandkelleylaw.com](mailto:wjk@kelleyandkelleylaw.com)

For LNMS Foundation Only:			
Auth 1:	Date:	Auth 2:	Date:

**Discuss and Approve the Check Request for the  
June 3<sup>rd</sup> Car Wash – Sprayers – for 1<sup>st</sup> Battalion,  
4<sup>th</sup> Marines, In the Amount of \$387.84**

**Agenda Item No. 6**



# LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION	
Event Name:	<u>Car Wash Sprayers</u>
Description:	<u>Car Wash</u>
Location:	<u>Plaza de La Paz, Laguna Niguel</u>
Event Date:	<u>6/3/23</u>
Date Funds Required By:	<u>6/3/23</u>

Request Submitted by: <u>Frank McGrath</u>	<u>Jeff Van Walburg</u>
Sub-Committee Co-Chair	Sub-Committee Co-Chair

APPROVALS OBTAINED			
Command:	<input type="checkbox"/> 1-4 Battalion	<input type="checkbox"/> USS Stockdale	<input checked="" type="checkbox"/> None <input type="checkbox"/> N/A
Committee:	<input checked="" type="checkbox"/> Yes	If Yes, approval date: <u>5/15/23</u>	<input type="checkbox"/> Not Obtained

DESCRIPTION OF EXPENSE	UNIT(S) BENEFITED	AMOUNT \$
Purchase four Woekbon Sprayers	All	\$387.84
for Car Washes. Car Wash vendor no longer in business		
<b>Total Amount Requested</b>		<b>NTE \$500</b>

CHECK PAYABLE TO: <u>Frank McGrath</u>
STREET ADDRESS: <u>32021 E Nine Dr</u>
CITY: <u>Laguna Niguel</u> STATE: <u>CA</u> ZIP: <u>92677</u>
TELEPHONE: <u>949-267-8670</u> EMAIL: <u>frankmcgrath2@cox.net</u>

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS:**

William J. Kelley, III  
Treasurer, Laguna Niguel Military Support Foundation  
24495 Rue de Gauguin, Laguna Niguel, CA 92677  
Tel: (949) 363-7519 Email: [wjk@kelleyandkelleylaw.com](mailto:wjk@kelleyandkelleylaw.com)

For LNMS Foundation Only:			
Auth 1:	Date:	Auth 2:	Date:

**Final Details for Order #114-5993892-4455430**

[Print this page for your records.](#)

**Order Placed:** April 21, 2023  
**Amazon.com order number:** 114-5993892-4455430  
**Order Total:** \$96.96

**Shipped on April 22, 2023**

**Items Ordered**

1 of: *WOEKBON 4 Gallon Battery Powered Backpack Sprayer Electric Garden Pump Sprayer with Lithium Battery for Long Time Spray Brass Telescope Wand and Multiple Nozzles for Spraying Cleaning.*  
Sold by: WOEKON ([seller profile](#))

**Price**  
\$89.99

Condition: New

**Shipping Address:**

Francis McGrath  
32021 E Nine Dr  
Laguna Niguel, CA 92677  
United States

**Shipping Speed:**

FREE Prime Delivery

**Payment information**

**Payment Method:**

Visa | Last digits: 6193

Item(s) Subtotal: \$89.99  
Shipping & Handling: \$0.00

**Billing address**

Francis McGrath  
32021 E Nine Dr  
Laguna Niguel, CA 92677  
United States

Total before tax: \$89.99  
Estimated tax to be collected: \$6.97

**Grand Total: \$96.96**

**Credit Card transactions**

Visa ending in 6193: April 22, 2023: \$96.96

To view the status of your order, return to [Order Summary](#).

TOTAL \$387.84

**Details for Order #114-9547050-5708259**

[Print this page for your records.](#)

**Order Placed:** April 30, 2023  
**Amazon.com order number:** 114-9547050-5708259  
**Order Total: \$290.88**

**Not Yet Shipped**

<b>Items Ordered</b>	<b>Price</b>
3 of: <i>WOEKBON 4 Gallon Battery Powered Backpack Sprayer Electric Garden Pump Sprayer with Lithium Battery for Long Time Spray Brass Telescope Wand and Multiple Nozzles for Spraying Cleaning.</i> Sold by: WOEBON ( <a href="#">seller profile</a> )	\$89.99

Condition: New

**Shipping Address:**  
Francis McGrath  
32021 E Nine Dr  
Laguna Niguel, CA 92677  
United States

**Shipping Speed:**  
FREE Prime Delivery

**Payment information**

**Payment Method:**  
Visa | Last digits: 6193

Item(s) Subtotal: \$269.97  
Shipping & Handling: \$0.00  
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**Billing address**  
Francis McGrath  
32021 E Nine Dr  
Laguna Niguel, CA 92677  
United States

Total before tax: \$269.97  
Estimated tax to be collected: \$20.91  
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**Grand Total: \$290.88**

To view the status of your order, return to [Order Summary](#).