WELCOME TO YOUR MILITARY SUPPORT COMMITTEE MEETING!

Regular meetings are held on the second Monday of each month at 12:00 p.m. in the Council Chambers of City Hall, 30111 Crown Valley Parkway, Laguna Niguel, California 92677.

Any person wishing to address the Committee will need to complete and present a white colored, "Request to Speak" form to the Secretary. These forms are available on the counter that is located inside the Council Chambers. Please be aware that the time limit will be established by the Chair. To allow equal time for speakers, minutes may not be given to another speaker. You may have another person read your written statement. The Committee may establish a time limit of all comments of not less than one half hour.

No action will be taken on any items not on the agenda, unless the Committee makes a determination that an emergency exists or that there is a need for immediate action and the need to take action came to the attention of the City subsequent to the agenda being posted. Any documents that are provided to the Committee regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the public review table that is located in the reception area on the second floor of City Hall at 30111 Crown Valley Parkway, Laguna Niguel, California 92677, until 12:00 p.m. on the date of the Committee meeting. After 12:00 p.m., the documents will be available at the counter located inside the City Council Chambers.

Thank you for attending your Laguna Niguel Military Support Committee meeting.

City Hall
30111 Crown Valley Parkway
(949)362-4300 Fax (949)362-4340
www.cityoflagunaniguel.org
CALL TO ORDER AND ROLL CALL

INVOCATION – Committee Member John Humphrey

PLEDGE OF ALLEGIANCE – Committee Member David Tuma

PRESENTATIONS -

1. Administration of Oath of Office to Incoming Military Support Committee Member Jason Kirmel-Long

   Recommendation

   Administer Oath of Office.

2. Girl Scout Council and Laguna Niguel Girl Scout Leaders

   Recommendation

   Hear Presentation.

PUBLIC COMMUNICATIONS

DISCUSSION ITEMS

1. Foundation Financial Report

   Recommendation

   Receive and file report.

2. Update on City Military Support Committee Account

   Recommendation

   Hear update.

3. Minutes of the Regular Military Support Committee Meeting on March 11, 2019

   Recommendation

   Approve as written or amended.
4. Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault Helicopter Battalion, 140th Aviation Regiment Representatives.

Recommendation

Hear reports.

5. Check Request for the USS Stockdale Homecoming Food

Recommendation

Discuss and approve the check request for breakfast items for the families waiting at the Pier, not to exceed $500.00.

6. Check Request for the USS Stockdale Single Sailor Bags

Recommendation

Discuss and approve the check request for the USS Stockdale Single Sailor Bags and items, not to exceed $3,000.00.

7. Discuss the October 5th Veterans Resource Fair, Hosted by Senator Bates and Assemblyman Brough

Recommendation

Discuss.

8. Discuss “The Wall that Heals”

Recommendation

Discuss.

9. Recap of the 1st Battalion, 4th Marines and USS Stockdale Baby Shower Drive Held on March 16 & 17, 2019

Recommendation

Hear recap.

10. Committee Reports

Recommendation

Hear reports.

ADJOURNMENT
LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE

Mayor Pro Tem Laurie Davies – Co-Chair
Council Member Elaine Gennawey – Co-Chair

Daniel Abrams
Carole Allen
Rich Encinas
Elena Faita-Nguyen
James Forsyth
Debra Garnreiter
John Harms
John Humphrey
Bill Kelley

Kathy Khalifa
Jason Kirmel-Long
Frank McGrath
Dennis Mulvaney
Rischi Paul Sharma
Bill Sundin
David Tuma
John Ulrich

Sebrina King, First Battalion, Fourth Marines
CMDCN (SW) Jared Mueller, USS Stockdale
Lt. Col. Tom Potter, 1st Assault Helicopter Battalion,
140th Aviation Regiment

Email address.............................................................info@lnmilitarysupport.org
Website address............................................................www.lnmilitarysupport.org

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the City Clerk’s Office at (949) 362-4300. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chambers is wheelchair accessible and disabled parking is available in the City Hall parking lot. Assisted Listening is available in the Council Chambers. To arrange for use of a personal listening device, please contact the City Clerk prior to the meeting.

AFFIDAVIT OF POSTING

COUNTY OF ORANGE)
CITY OF LAGUNA NIGUEL)

I, TAMERLYN LUKETICH, POLICE SERVICES SECRETARY, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 12:00 p.m. on Friday, April 5, 2019 at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Park, 29751 Crown Valley Parkway, and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:

Tameralyn Luketic, Police Services Secretary

Military Support Committee Agenda Page 4 of 4 April 8, 2019
Foundation Financial Report

Agenda Item No. 1
Distributed at Meeting
Update on City Military Support Committee Account

Agenda Item No. 2
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Date Range: 07/01/2018 - 06/30/2019
Minutes of the Regular Military Support Committee Meeting on March 11, 2019

Agenda Item No. 3
MINUTES OF THE
CITY OF LAGUNA NIGUEL
MILITARY SUPPORT COMMITTEE MEETING
March 11, 2019 @ 12:00 p.m.

CALL TO ORDER: Co-Chair Davies called the Meeting of the City of Laguna Niguel Military Support Committee to order at 12:04 p.m.

ROLL CALL

Present
Daniel Abrams, Carole Allen, Rich Encinas, Elena Faita-Nguyen, James Forsyth, Debra Garreiter, John Harms, John Humphrey, Bill Kelley, Kathy Khalifa, Frank McGrath, Dennis Mulvaney, Rischi Paul Sharma, Bill Sundin, John Ulrich; Councilmember Elaine Gennawey, (Co-Chair), Councilmember Laurie Davies, (Co-Chair)

Sabrina King, First Battalion, Fourth Marines Representative
Lindsey Pattyson, USS Stockdale Family Association
Robert West, 1st Assault Helicopter Battalion, 140th Aviation Regiment Representative

Absent: Jason Kirmel-Long, David Tuma

City Staff: Tamberlyn Luketich, Police Services Secretary
Eileen Gomez, City Clerk
Eileen White, Recording Secretary

INVOCATION: Member Sharma led the Invocation.

PLEDGE OF ALLEGIANCE: Member Encinas led the Pledge of Allegiance.

PUBLIC COMMUNICATIONS
None

PRESENTATIONS

1. Administration of Oath of Office to Incoming Military Support Committee Member Jason Kirmel-Long

No administration of Oath due to the absence of Committee Member Kirmel-Long.
DISCUSSION ITEMS

1. Foundation Financial Report

   Committee Member Kelley reviewed the totals on the financial documents

   Report received and filed.

2. Update on City Military Support Committee Account

   Police Services Secretary Luketich was available for questions.

   Report received and filed.

3. Minutes of the Regular Military Support Committee Meeting on February 11, 2019

   A MOTION was made by Committee Member McGrath, seconded by Committee
   Member Abrams to receive and file the Minutes of the March 11, 2019, Regular Meeting
   of the Military Support Committee with revision.

   MOTION CARRIED 15-0-4, with Committee Members Encinas, Kirmel-Long,
   Mulvaney, and Tuma being absent.

   Revised as follows:

   Page 2, Discussion Item #3, revise the Motion result to read, "Motion Carried 2-0"

4. Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault
   Helicopter Battalion, 140th Aviation Regiment Representatives

   1st Battalion, 4th Marines Representative King displayed 3 videos showing military
   training exercises, daily activities, and military personnel interactions with the local
   community and schools; reported on the success of the halfway dinner; reported monies
   to fund the halfway events were saved due to less than anticipated spending;

   announced, "Help a Hero" event to provide free child care for spouses, on April 6, 2019,
   and Easter Potluck on April 13, 2019. It is anticipated the Marines will return between
   the 10th and 20th of May, 2019.

   USS Stockdale Family Association Representative Pattynson announced that families’
   halfway events were successful; gifted the Committee with a sign made by the USS
   Stockdale family members to honor the Committee for its support; announced the Sky
   Zone activity scheduled for later this month. Committee Member McGrath announced
   and invited the Military Support Committee Members to attend the USS Stockdale Tiger
   Cruise. Family and Committee Members are welcome to travel to Hawaii and meet the
   ship on May 14, 2019, then travel with the ship from Hawaii to base and arrive on May
   20, 2019.
1st Assault Helicopter Battalion, 140th Aviation Regiment Representative West reported troops are readying to do aerial gunman training at Twenty-nine Palms from March 20-24, 2019; vehicles will be moved between May 18 to June 18, 2019; the Battalion will be ready for deployment in 2021. He thanked the Committee for all their support, and noted requests for flyovers must be made at least 90 days in advance.

5. Check Request for the Purchase of (6) EZ Ups

Committee Member Humphrey requested the Committee approve the purchase of 6 EZ-Up tents to use during the car washes for shade and efficiency. He noted the tents come in red, white, and blue; requested the Committee provide input on the color choices.

Councilmember Gennawey reported the City had just purchased tents and suggested Committee Member Humphrey contact Parks and Recreation Director Giglio to see if the committee may be able to take advantage of volume pricing.

Committee Members agreed to revise the estimate to add “not to exceed” in the event the tents come in at a lower price; agreed that two (2) red, two (2) blue, and two (2) white tents would provide the best impact and potentially increase car wash participation.

A motion was made by Committee Member McGrath, seconded by Committee Member Encinas to approve the check request in the amount of not to exceed $1,939.44 for the purchase of 6 EZ-Up Canopy Tents. Tent colors shall be two (2) red, two (2) white, and two (2) blue.

Motion carried 17-0-2, with Committee Members Kirmel-Long and Tuma being absent.

6. Check Request for the 1st Battalion, 4th Marines Single Marines Homecoming/Barracks Clean-up, not to exceed $3,000

Representative King described the proposed expense, an operation that uses volunteers to clean the barracks and leave a list of supplies for the single Marines. Additional volunteers are always welcome. Operation organizer Wendy Ruiz thanked the Committee for their support and noted all donations go directly to the 1/4. She will forward staff the “Help a Hero” website for information/volunteer sign ups. Co-Chair Davies suggested promotion of the operation on facebook pages as well in order to encourage additional volunteers.

A motion was made by Committee Member Khalifa, seconded by Committee Member Encinas to approve the check request in the amount of not to exceed $3,000.00 for the purchase of towel sets for approximately 650 marines.

Motion carried 17-0-2, with Committee Members Kirmel-Long and Tuma being absent.
7. Check Request for the USS Stockade, Materials for Making the Stockade Homecoming Lei

Committee Member Allen explained that the homecoming lei construction is being organized by the families. Committee Member Encinas noted there were boxes of flowers left over from previous leis and agreed to deliver to Representative Pattyson. Lindsay Representative Pattyson announced the lei making event is scheduled for May 5, 2019. She will forward the contact information to staff in case anyone wants to volunteer to help.

A motion was made by Committee Member McGrath, seconded by Committee Member Faita-Nguyen to approve the check request in the amount of $771.01 for the purchase of materials need to make the Lei and refreshments for the Lei party. Motion carried 17-0-2, with Committee Members Kirmel-Long and Tuma being absent.

8. Check Request for Letter Writing Materials

Committee Member Humphrey explained that the amount requested will cover the cost of the new letter writing materials for approximately 2 years. This amount will also cover the cost of water-soluble markers (to ease clean-up of kids’ hands), pens, and stickers.

Committee Member Khalifa offered to deliver the leftovers (from previous years) writing materials and supplies to Mr. Humphrey.

A motion was made by Committee Member McGrath, seconded by Committee Member Mulvaney to approve the check request in the amount of $213.36 for the purchase of postcards, pens, markers and stickers. Motion carried 17-0-2, with Committee Members Kirmel-Long and Tuma being absent.

9. Check Request for Beautification of the 1st Battalion, 4th Marines Command Post

Representative King reviewed the request, which includes plastic yellow chain.

A motion was made by Committee Member Harms, seconded by Committee Member Ulrich to approve the check request in the amount of not to exceed $400.00 for the purchase of postcards, pens, markers and stickers. Motion carried 17-0-2, with Committee Members Kirmel-Long and Tuma being absent.

10. Update on the 1st Battalion, 4th Marines and USS Stockdale Baby Shower Drive Being Held on March 16 & 17, 2019
Committee Member Encinas updated the Committee on the status of the Baby Shower Drives; distributed a sign-up sheet for potential volunteers to man 3 hour shifts outside stores.

Report received and filed.

11. Discuss Car Wash for the 1st Assault Helicopter Battalion, 140th Aviation Regiment

Committee Member McGrath reported the car wash tentatively scheduled for April has been postponed and will be rescheduled during the summer months.

Report received and filed.

12. Discuss Updating the Military Support Committee Brochure

Police Services Secretary Luketic reviewed the current brochure; noted intent to update with new photos and have on hand for review at the Committee's April or May meeting.

Report received and filed.

13. Committee Reports

Representative King invited all to attend the Welcome Home event; noted the date/time will be announced as soon as it is available.

Committee Member McGrath invited all to attend the Welcome Home event for the USS Stockdale; he will provide the date/time when available. Donations to support the Welcome Home event are always welcomed and appreciated.

Committee Member Ulrich encouraged new members to forward their information to Secretary Luketic for ordering new name tags; requested long term Committee Members reach out and provide mentoring for the newer Members.

Committee Member Mulvaney reported he has secured Girl Scout Cookies for upcoming homecomings.

Co-Chair Davies announced The Brown Act training will be organized by the City's new law firm. She anticipates it will be a separate meeting and include City Council as well as all City Commissions and Committees.

Co-Chair Gennawey offered to research and report back to Committee Member Encinas regarding the storage of new baby items.

ADJOURNMENT
There being no further business before the Committee, Co-Chair Davies adjourned the meeting at 1:13 p.m. to the next Regular Military Support Committee Meeting to be held on April 8, 2019, at 12:00 p.m. in the City of Laguna Niguel Council Chambers located at 30111 Crown Valley Parkway, Laguna Niguel, CA 92677.
Check Request for the USS Stockdale Homecoming Food

Agenda Item No. 5
### EVENT/ACTIVITY INFORMATION

**Event Name:** USS Stockdale Homecoming Food  
**Description:** Breakfast items for the Families the morning of Homecoming  
**Location:** Navy Base San Diego  
**Event Date:** May, 2019  
**Date Funds Required By:** 4/14/19

### Request Submitted by:

- **Frank McGrath**  
  Sub-Committee Co-Chair  
- **Carole Allen**  
  Sub-Committee Co-Chair

### APPROVALS OBTAINED

- **Command:**  
  - □ 1/4 Battalion  
  - □ USS Stockdale  
  - □ 1/140th  
  - □ NA  
- **Committee:**  
  - □ Yes  
  - □ No  
  - If Yes, approval date: 
  - □ Not Obtained

### DESCRIPTION OF EXPENSE

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**Total Amount Requested:** NTE $500

### CHECK PAYABLE TO:

**USS Stockdale Family Association**  
**Lindsey Pattyson, 1421 Leyte Rd, Apt E**

**CITY:** Coronado  
**STATE:** CA  
**ZIP:** 92118  
**TELEPHONE:** 330-697-2614  
**EMAIL:** ussstockdalefa@gmail.com

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following WITH ATTACHED RECEIPTS:

- William J. Kelley, III  
  Treasurer, Laguna Niguel Military Support Foundation  
  24495 Rue de Gauguin, Laguna Niguel, CA 92677  
  Tel: (949) 363-7519  
  Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:

**Auth 1:**  
**Date:**

**Auth 2:**  
**Date:**
Check Request for the USS Stockdale
Single Sailor Bags

Agenda Item No. 6
LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION
EVENT PLANNING AND CHECK REQUEST FORM

**EVENT/ACTIVITY INFORMATION**

Event Name: USS Stockdale Homecoming Single Sailor Bags  
Description: Bags with necessities will be provided to the Single Sailors  
Location: Navy Base San Diego  
Event Date: May, 2019  
Date Funds Required By: 4/14/19

Request Submitted by:  
Frank McGrath  
Sub-Committee Co-Chair  
Carole Allen  
Sub-Committee Co-Chair

**APPROVALS OBTAINED**

Command:  
- [ ] 1/4 Battalion  
- [ ] USS Stockdale  
- [ ] 1/140th  
- [ ] NA  
Committee:  
- [ ] Yes  
  If Yes, approval date:  
- [ ] Not Obtained

**DESCRIPTION OF EXPENSE**

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<td>items and bags.</td>
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Total Amount Requested: NTE $3000

**CHECK PAYABLE TO:** Carole Allen

**STREET ADDRESS:**

**CITY:**  
STATE:  
ZIP:  

**TELEPHONE:**  
EMAIL:  

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS:**

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Treasurer, Laguna Niguel Military Support Foundation  
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Tel: (949) 363-7519  
Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:

Auth 1:  
Date:  
Auth 2:  
Date: