Welcome to Your Military Support Committee Meeting!

Regular meetings are held on the second Monday of each month at 12:00 p.m. in the Council Chambers of City Hall, 30111 Crown Valley Parkway, Laguna Niguel, California 92677.

Any person wishing to address the Committee will need to complete and present a white colored, "Request to Speak" form to the Secretary. These forms are available on the counter that is located inside the Council Chambers. Please be aware that the time limit will be established by the Chair. To allow equal time for speakers, minutes may not be given to another speaker. You may have another person read your written statement. The Committee may establish a time limit of all comments of not less than one half hour.

No action will be taken on any items not on the agenda, unless the Committee makes a determination that an emergency exists or that there is a need for immediate action and the need to take action came to the attention of the City subsequent to the agenda being posted. Any documents that are provided to the Committee regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the public review table that is located in the reception area on the second floor of City Hall at 30111 Crown Valley Parkway, Laguna Niguel, California 92677, until 12:00 p.m. on the date of the Committee meeting. After 12:00 p.m., the documents will be available at the counter located inside the City Council Chambers.

Thank you for attending your Laguna Niguel Military Support Committee meeting.
CALL TO ORDER AND ROLL CALL

INVOCATION – Committee Member Rischi Paul Sharma

PLEDGE OF ALLEGIANCE – Committee Member Rich Encinas

PRESENTATIONS

1. Administration of Oath of Office to Incoming Military Support Committee Member Jason Kirmel-Long

   **Recommendation**
   
   Administer Oath of Office.

PUBLIC COMMUNICATIONS

DISCUSSION ITEMS

1. Foundation Financial Report

   **Recommendation**
   
   Receive and file report.

2. Update on City Military Support Committee Account

   **Recommendation**
   
   Hear update.

3. Minutes of the Regular Military Support Committee Meeting on February 11, 2019

   **Recommendation**
   
   Approve as written or amended.

4. Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault Helicopter Battalion, 140th Aviation Regiment Representatives. Video Presentation on the 1st Battalion, 4th Marines

   **Recommendation**
   
   Hear reports.
5. Check Request for the Purchase of up to Six (6) EZ Ups

*Recommendation*

Discuss and approve the check request for up to six (6) EZ Ups, in the amount of $1,939.44.

6. Check Request for the 1st Battalion, 4th Marines, Single Marines Homecoming/Barracks Clean-Up

*Recommendation*

Discuss and approve the check request for the Single Marines Homecoming/Barracks Clean-Up, not to exceed $3,000.

7. Check Request for the USS Stockdale, Materials for Making the Stockdale Homecoming Lei

*Recommendation*

Discuss and approve the check request for materials for the USS Stockdale Homecoming Lei, in the amount of $771.01.

8. Check Request for Letter Writing Materials

*Recommendation*

Discuss and approve the check request for letter writing materials, in the amount of $213.36.

9. Check Request for Beautification of the 1st Battalion, 4th Marines Command Post

*Recommendation*

Discuss and approve the check request for the 1st Battalion, 4th Marines Command Post, not to exceed $400.

10. Update on the 1st Battalion, 4th Marines and USS Stockdale Baby Shower Drive Being Held on March 16 & 17, 2019

*Recommendation*

Hear update.
11. Discuss Car Wash for the 1st Assault Helicopter Battalion, 140th Aviation Regiment

Recommendation

Discuss.

12. Discuss Updating the Military Support Committee Brochure

Recommendation

Discuss.

13. Committee Reports

Recommendation

Hear reports.

ADJOURNMENT
LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE

Mayor Pro Tem Laurie Davies – Co-Chair
Council Member Elaine Gennawey – Co-Chair

Daniel Abrams  
Carole Allen  
Rich Encinas  
Elena Faita-Nguyen  
James Forsyth  
Debra Garnreiter  
John Harms  
John Humphrey  
Bill Kelley

Kathy Khalifa  
Jason Kirmel-Long  
Frank McGrath  
Dennis Mulvaney  
Rischi Paul Sharma  
Bill Sundin  
David Tuma  
John Ulrich

Sebrina King, First Battalion, Fourth Marines  
CMDCN (SW) Jared Mueller, USS Stockdale  
Lt. Col. Tom Potter, 1st Assault Helicopter Battalion,  
140th Aviation Regiment

Email address………………………………………………….info@lnmilitarysupport.org  
Website address………………………………………………..www.lnmilitarysupport.org

**Americans with Disabilities Act - **In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the City Clerk's Office at (949) 362-4300. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chambers is wheelchair accessible and disabled parking is available in the City Hall parking lot. Assisted Listening is available in the Council Chambers. To arrange for use of a personal listening device, please contact the City Clerk prior to the meeting.

**AFFIDAVIT OF POSTING**

COUNTY OF ORANGE)  
CITY OF LAGUNA NIGUEL)  

I, TAMBERLYN LUKETICH, POLICE SERVICES SECRETARY, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 12:00 p.m. on Friday, March 8, 2019 at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Park, 29751 Crown Valley Parkway, and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:  

[Tamberlyn Luketich, Police Services Secretary]
Foundation Financial Report

Agenda Item No. 1
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<td>72100 · Contract &amp; Prof Services--M&amp;A</td>
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Update on City Military Support Committee Account

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Report Total: 0.00 12,000.00 0.00 7,988.51 7,988.51 4,011.49 33.43 %
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<td>7,988.51</td>
<td>4,011.49</td>
<td>33.43 %</td>
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Minutes of the Regular Military Support Committee Meeting on February 11, 2019

Agenda Item No. 3
MINUTES OF THE
CITY OF LAGUNA NIGUEL
MILITARY SUPPORT COMMITTEE MEETING
February 11, 2019 @ 12:00 p.m.

CALL TO ORDER: Co-Chair Gennawey called the Meeting of the City of Laguna Niguel Military Support Committee to order at 12:08 p.m.

ROLL CALL

Present
Daniel Abrams, Carole Allen, Elena Faita-Nguyen, James Forsyth, Debra Garnreiter, John Harms, John Humphrey, Bill Kelley, Kathy Khalifa, Frank McGrath, Risch Paul Sharma, Bill Sundin, David Tuma, John Ulrich; Councilmember Elaine Gennawey, (Co-Chair), Councilmember Laurie Davies, (Co-Chair)

Sebrina King-First Battalion, Fourth Marines Representative
Lindsey Pattyson, USS Stockdale Family Association

Absent:
Rich Encinas, Jason Kirmel-Long, Dennis Mulvaney

City Staff:
Tamberlyn Luketich, Police Services Secretary
Eileen Gomez, City Clerk
Eileen White, Recording Secretary

Committee Members introduced themselves and provided the length of their tenure on this Committee.

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

INVOCATION: Member Khalifa led the Invocation.

PLEDGE OF ALLEGIANCE: Member Ulrich led the Pledge of Allegiance.

PUBLIC COMMUNICATIONS
None
PRESENTATIONS

1. Administration of Oath of Office to Incoming Military Support Committee Members

Eileen Gomez, City Clerk, administered the Oath of Office to incoming Military Support Committee Members.

2. Brown Act Training

Eileen Gomez, City Clerk, distributed the 2018 Brown Act Handbook, a document entitled, “Guidelines for the Laguna Niguel Military Support Committee”, and a document entitled, “Brown Act Training, Military Support Committee.” She reviewed pertinent information from the documents; noted in the near future the new City Attorney’s Office will be scheduling Brown Act Workshops for all elected/appointed representatives.

DISCUSSION ITEMS

1. Foundation Financial Report

Bill Kelley reviewed the totals on the financial documents; responded to a request that he will research and provide a breakdown of items on a relatively large program expense charge.

2. Update on City Military Support Committee Account

Tamberlyn Luketich, Police Services Secretary, was available for questions; noted a previously noted error had been corrected.

3. Minutes of the Special Meeting of the Co-Chairs of the Military Support Committee on January 14, 2019 for Interviews

A MOTION was made by Co-Chair Davies, seconded by Co-Chair Gennawey to receive and file the Minutes of the January 14, 2019, Special Meeting of the Co-Chairs of the Military Support Committee.
Motion carried 16-0-3, with Rich Encinas, Jason Kirmel-Long and Dennis Mulvaney being absent.

4. Minutes of the Regular Military Support Committee Meeting on January 14, 2019

A MOTION was made by Committee Member McGrath, seconded by Committee Member Abrams to receive and file the Minutes of the January 14, 2019, Regular Meeting of the Military Support Committee.
Motion carried 16-0-3, with Rich Encinas, Jason Kirmel-Long and Dennis Mulvaney being absent.
5. Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault Helicopter Battalion, 140th Aviation Regiment Representatives

1/4 Representative King agreed to send a video and the latest newsletter to Secretary Luketich for forwarding to the Committee; announced the family half-way dinner is scheduled for Saturday, February 16, 2019; announced next month the operation, “Help a Hero,” which provides free child care for spouses, will launch. She described the process for signing up to volunteer on Camp Pendleton Base, distributed a handout for submitting names, and described the information that must be provided, process to follow accessing the Base, and directions to the Base entrance. She will forward all this information to Secretary Luketich for distribution to Committee Members. Additionally, she discussed the ship’s estimated return date as well as household items and services needed for returning single Marines.

6. Review and Discuss Structure of 2019 Sub-Committee, Sub-Committee Assignments and Community Organization Liaisons

Co-Chair Elaine Gennaway reviewed the Military Support Committee, Sub-Committee Assignments – 2019 handout; provided a brief description of each event; requested input from the Members.

Subcommittee Assignment Revisions:

David Tuma volunteered and was accepted to serve on the Welcome Home Marines Subcommittee.

Debra Garnreiter volunteered and was accepted to serve on the Welcome Home Stockdale Subcommittee.

The revised Subcommittee Assignments were approved by consensus.

The Community Organization Liaisons were approved by consensus.

7. Review and Discuss Purchase of Three (3) to Four (4) EZ Ups

John Humphrey requested the Committee consider approving the purchase of at least 3, possibly 4 EZ-Up tents to use during the car washes.

In response to a suggestion that the Committee consider where the extra tents will be stored, especially as the existing storage has been eliminated due to the Crown Valley Park Remodel, James Forsyth volunteered to provide storage space for the existing as well as new tents if approved for purchase. The concept was supported by consensus.

John Humphrey agreed to research cost and provide a detailed recommendation for consideration and potential action at the Committee’s March meeting.
8. Check Request for the 1st Battalion, 4th Marines Halfway Party Event for Marine Children at the Glow Zone on March 1, 2019

1/4 Representative King described the proposed event, including its activities and food.

A MOTION was made by Committee Member McGrath, seconded by Committee Member to approve the check request in the amount of $1,175.00 for the Halfway Party for 1/4 Marine Children.
Motion carried 16-0-3, with Rich Encinas, Jason Kirmel-Long and Dennis Mulvaney being absent.

9. Check Request for the 1st Battalion, 4th Marines Spouse Kick Ball Event at Camp Pendleton for Various Dates in 2019

1/4 Representative King summarized the Spouse Kickball Program and schedule.

A MOTION was made by Committee Member McGrath, seconded by Committee Member Khalifa to approve the check request in the amount of $500.00 for the Supplies for the 1/4 Marine Spouse Kickball Event.
Motion carried 16-0-3, with Rich Encinas, Jason Kirmel-Long and Dennis Mulvaney being absent.

10. Check Request for Shelving for the Water Shed Building

This item was pulled subsequent to the publication and posting of this agenda and was not discussed.

11. Update on Holiday Toy Drive dates for November 9-11, 2019 and December 1, 2019

John Humphrey updated the Committee on the status of the Holiday Toy Drives; noted an email will be sent closer to the event requesting volunteers for the events.

12. Update Baby Shower Drive Dates, March 16 & 17, 2019

Frank McGrath updated the Committee on the status of the Baby Shower Drives; noted there will be a sign-up sheet sent out looking for volunteers to man 2 hour shifts at the event.

13. Discuss the Ordering Procedure for Shirts for the Committee

Carole Allen distributed an information sheet with order form for the Members’ consideration. Checks should be made out to the City of Laguna Niguel and mailed/dropped off at her address. No late orders can be accepted, and she can arrange to pick up/drop off checks or shirts if necessary. Her contact information is included on the information sheet.
14. Committee Reports

Frank McGrath announced the Car Wash tentatively scheduled for April 6, 2019, has not yet been confirmed by the Battalion Commander; thanked staff for the write-up of the Military Committee in the City’s Spring Catalog; encouraged the Members to email him if they have any new ideas for fundraisers; noted the 150-foot ship lei used for returning ships is currently misplaced. Carole Allen will arrange for the creation of a new one in the event it is not found before the ship returns.

Kathy Khalifa reported she is currently exploring the potential to arrange a corporate sponsorship to provide children of the 1/4 with books and/or Kindles. She encouraged any Members with corporate connections to contact her.

Secretary Luketic encouraged Members to sign up for leading Invocations and the Pledge of Allegiance at meetings.

1/4 Representative King announced Marines will be attending Dave Mellon’s funeral which will occur on Thursday, February 28, 2019, at 11:00 a.m.; encouraged all to participate in the sweatshirt fundraiser; reminded all to fill out the form for Base access if planning to volunteer.

Co-Chair Davies welcomed new Committee Members.

Co-Chair Gennawey thanked all for their support for the Mellon family; confirmed that all had received the City’s new 30th Anniversary Pin; recommended viewing of the “They Shall Not Grow Old” movie about WWI, including the credits which explain the movie-making process.

ADJOURNMENT

There being no further business before the Committee, Co-Chair Gennawey adjourned the meeting at 1:30 p.m. to the next Regular Military Support Committee Meeting to be held on March 11, 2019, at 12:00 p.m. in the City of Laguna Niguel Council Chambers located at 30111 Crown Valley Parkway, Laguna Niguel, CA 92677.
Reports from the 1st Battalion, 4th Marines, USS Stockdale, and 1st Assault Helicopter Battalion, 140th Aviation Regiments Representatives. Video Presentation on the 1st Battalion, 4th Marines

Agenda Item No. 4
Check Request for the Purchase of up to Six (6) EZ Ups

Agenda Item No. 5
LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION
EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION

Event Name: Car Wash
Description: 6 EZ-Up Canopy Tents
Location: Various
Event Date: TBD Date Funds Required By: March 25, 2019

Request Submitted by: John Humphrey
Sub-Committee Co-Chair

APPROVALS OBTAINED

Command: □ 1/4 Battalion □ USS Stockdale □ 1/140th □ NA
Committee: □ Yes If Yes, approval date: ____________ □ Not Obtained

DESCRIPTION OF EXPENSE | UNIT(S) BENEFITED | AMOUNT $
--- | --- | ---
6 EZ-Up Canopy Tents ($200.00 each + tax, if Applicable ($23.25 x 6) = $323.24

Total Amount Requested $1939.44

CHECK PAYABLE TO: John Humphrey
STREET ADDRESS: 29231 Kensington Drive
CITY: Laguna Niguel STATE: CA ZIP: 92677
TELEPHONE: 949-233-3646 EMAIL: jhumphrey606@gmail.com

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following WITH ATTACHED RECEIPTS:
William J. Kelley, III
Treasurer, Laguna Niguel Military Support Foundation
24495 Rue de Gauguin, Laguna Niguel, CA 92677
Tel: (949) 363-7519 Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:
Auth 1: Date: Auth 2: Date:
## Invoice Details
- **Invoice Number:** INV160169
- **Facility:** 02
- **Invoice Date:** 8/15/2014
- **Order Number:** ORD0130281
- **Invoice Due Date:** 9/14/2014
- **Page:** 1 of 1

## Shipment Information
- **Bill To:**
  - Laguna Niguel, City of
  - 26111 Crown Valley Parkway
  - Laguna Niguel, CA 92677
  - USA
- **Ship To:**
  - Laguna Niguel, City of
  - 26111 Crown Valley Parkway
  - attn: Pauline Colvin
  - Laguna Niguel, CA 92677
  - USA

## Item Details
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description/Requested Ship Date</th>
<th>Unit Ordered</th>
<th>Unit Shipped</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>EP2SSHP10G CU</td>
<td>ENTERPRISE II, 10X10 SHELTER C</td>
<td>EA</td>
<td>2</td>
<td>472.00</td>
<td>944.00</td>
</tr>
<tr>
<td></td>
<td>Fabric: Red/White (for digital)</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EP104MCT</td>
<td>Ent Top, 10 ft x 10 ft Parc Ctr Custom Coloring</td>
<td>EA</td>
<td>2</td>
<td>0</td>
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<tr>
<td>EP2F1010NT</td>
<td>FRAME, ENTERPRISE II</td>
<td>EA</td>
<td>2</td>
<td>0</td>
<td></td>
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<tr>
<td>GD1GVL108D</td>
<td>Digital Print Only, 10 ft Standard Valence Panel Logo and text on all valences — Digital —</td>
<td>EA</td>
<td>8</td>
<td>80.00</td>
<td>640.00</td>
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**Net Invoice:** 1,584.00

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Miscellaneous</td>
<td>0.00</td>
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<tr>
<td>Freight</td>
<td>28.37</td>
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<tr>
<td>Sales Tax</td>
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<td>Trade Discount</td>
<td>0.00</td>
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<tr>
<td>Invoice Total</td>
<td>1,738.09</td>
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<tr>
<td>Less Deposit</td>
<td>0.00</td>
</tr>
<tr>
<td>Invoice Balance</td>
<td>1,738.09</td>
</tr>
</tbody>
</table>
# PURCHASE ORDER AGREEMENT

for

International E-Z UP, Inc.

**From:** Laguna Niguel, City of  
Pauline Colvin  
30111 Crown Valley Parkway  
Laguna Niguel, CA 92677  
USA  
Phone: (949) 632-4300  
Fax: (949) 362-4352

**Ship To:** Laguna Niguel, City of  
Pauline Colvin  
30111 Crown Valley Parkway  
Laguna Niguel, CA 92677  
USA  
Phone: (949) 632-4300  
Fax: (949) 362-4352

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>EP2SSHP10CU ENTERPRISE II, 10X10 SHELTER C</td>
<td></td>
<td>$472.00</td>
<td>$944.00</td>
</tr>
<tr>
<td>8</td>
<td>QD1GVL10SO Digital Print Only, 10 ft Standard Valance Panel</td>
<td></td>
<td>$50.00</td>
<td>$400.00</td>
</tr>
</tbody>
</table>

*Logo and text on all valances -- Digital --*

SubTotal: $1,584.00  
Sales Tax: $126.72  
Shipping: $26.37  

**Total:** $1,739.09  
Less Deposit: $0.00  
**Amount Due:** $1,739.09
Check Request for the 1st Battalion, 4th Marines, Single Marines
Homecoming/Barracks Clean-Up

Agenda Item No. 6
# Laguna Niguel Military Support Committee/Foundation Event Planning and Check Request Form

## Event/Activity Information
- **Event Name:** 1-4 Marine Marines Homecoming/Barracks Clean-Up
- **Description:** Welcome Home Kits
- **Location:** Marine Barracks
- **Event Date:** TBD  
  **Date Funds Required By:** TBD

## Request Submitted by:
- **John Humphrey**  
  Sub-Committee Co-Chair
- **John Ulrich**  
  Sub-Committee Co-Chair

## Approvals Obtained
- **Command:**  
  - [ ] 1/4 Battalion
  - [ ] USS Stockdale
  - [ ] 1/140th
  - [ ] NA
- **Committee:**  
  - [ ] Yes  
    **If Yes, approval date:**
  - [ ] Not Obtained

## Description of Expense

<table>
<thead>
<tr>
<th>Description of Expense</th>
<th>Unit(s) Benefited</th>
<th>Amount $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Towel Sets for approximately 650 Marines</td>
<td>1-4 Marines</td>
<td>NTE $3000</td>
</tr>
</tbody>
</table>

**Total Amount Requested**  
NTE $3000

## Check Payable To: 
MCCS 6065-61

## Street Address:

## City: ______________________  
State: _______  
Zip: _______

## Telephone: ______________________  
Email: ______________________

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following **WITH ATTACHED RECEIPTS**:

- William J. Kelley, III  
  Treasurer, Laguna Niguel Military Support Foundation  
  24495 Rue de Gauguin, Laguna Niguel, CA 92677  
  Tel: (949) 363-7519  
  Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:

- **Auth 1:** ______________________  
  **Date:** ______________________  
  **Auth 2:** ______________________  
  **Date:** ______________________
Check Request for the USS Stockdale, Materials for Making the Stockdale Homecoming Lei

Agenda Item No. 7
Event Name: USS Stockdale Homecoming Lei
Description: Materials for making the Stockdale Homecoming Lei
Location: Navy Base San Diego
Event Date: May, 2019 Date Funds Required By: 3/14/19

Request Submitted by: Frank McGrath Carole Allen
Sub-Committee Co-Chair Sub-Committee Co-Chair

Command: [ ] 1/4 Battalion [ ] USS Stockdale [ ] 1/140th [ ] NA
Committee: [ ] Yes [ ] Not Obtained
If Yes, approval date: __________

<table>
<thead>
<tr>
<th>DESCRIPTION OF EXPENSE</th>
<th>UNIT(S) BENEFITED</th>
<th>AMOUNT $</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Homecoming Lei for the USS Stockdale</td>
<td>Stockdale</td>
<td>$771.01</td>
</tr>
<tr>
<td>will be made by spouses and friends in San Diego.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>This expense is for the materials needed to make the Lei</td>
<td></td>
<td></td>
</tr>
<tr>
<td>and refreshments for the Lei Party.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>See attachment for details.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Amount Requested</td>
<td></td>
<td>$771.01</td>
</tr>
</tbody>
</table>

CHECK PAYABLE TO: USS Stockdale Family Association
STREET ADDRESS: Lindsey Pattyson, 1421 Leyte Rd, Apt E
CITY: Coronado STATE: CA ZIP: 92118
TELEPHONE: 330-697-2614 EMAIL: ussstockdalesfa@gmail.com

Submit form to Military Support Committee for approval. If approved, indicate approvals and
submit form to the following WITH ATTACHED RECEIPTS:
William J. Kelley, III
Treasurer, Laguna Niguel Military Support Foundation
24495 Rue de Gauguin, Laguna Niguel, CA 92677
Tel: (949) 363-7519 Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:
Auth 1: Date: Auth 2: Date:
### Lei Party Request

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lei</td>
<td></td>
<td></td>
<td>$ 571.01</td>
</tr>
<tr>
<td>Bags</td>
<td>$60.08/500</td>
<td>3000 SD B&amp;S</td>
<td>$ 360.48</td>
</tr>
<tr>
<td>Zip Ties</td>
<td>3000</td>
<td>Amazon</td>
<td>$ 89.97</td>
</tr>
<tr>
<td>Rope</td>
<td>120 ft</td>
<td>Home Depot</td>
<td>$ 112.00</td>
</tr>
<tr>
<td>Ribbon</td>
<td></td>
<td>Amazon</td>
<td>$  8.56</td>
</tr>
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</table>

#### Snacks

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pizza</td>
<td>10</td>
<td>$ 150.00</td>
</tr>
<tr>
<td>Drinks</td>
<td></td>
<td>$  50.00</td>
</tr>
</tbody>
</table>

**Total** $ 771.01
Check Request for Letter Writing Materials

Agenda Item No. 8
LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/Foundation
EVENT PLANNING AND CHECK REQUEST FORM

EVENT/ACTIVITY INFORMATION
Event Name: Letter Writing
Description: Material Supply
Location: 
Event Date: 
Date Funds Required By: 

Request Submitted by: [Signature]
Sub-Committee Co-Chair

APPROVALS OBTAINED
Command: □ 1/4 Battalion □ USS Stockdale □ 1/140th □ NA
Committee: □ Yes  If Yes, approval date: 
□ Not Obtained

<table>
<thead>
<tr>
<th>DESCRIPTION OF EXPENSE</th>
<th>UNIT(S) BENEFITED</th>
<th>AMOUNT ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>50 x 9 Postcards</td>
<td>all</td>
<td>$186.40</td>
</tr>
<tr>
<td>Pens, Markers &amp; Stickers</td>
<td>all</td>
<td>$26.96</td>
</tr>
</tbody>
</table>

Total Amount Requested: $213.36

CHECK PAYABLE TO: [Name]
STREET ADDRESS: 23862 Windmill Ln
CITY: Laguna Niguel  STATE: CA  ZIP: 92677

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following WITH ATTACHED RECEIPTS:

William J. Kelley, III
Treasurer, Laguna Niguel Military Support Foundation
24495 Rue de Gauguin, Laguna Niguel, CA  92677
Tel: (949) 363-7519  Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:

Auth 1:  Date:  Auth 2:  Date:
Check Request for Beautification of the 1st Battalion, 4th Marines Command Post
LAGUNA NIGUEL MILITARY SUPPORT COMMITTEE/FOUNDATION
EVENT PLANNING AND CHECK REQUEST FORM

EVENT ACTIVITY INFORMATION

Event Name: Beautification of 1/4 Command Post
Description: Maintenane of Command Post
Location: Command Post
Event Date: TBD Date Funds Required By: TBD

Request Submitted by: John Humphrey John Ulrich
Sub-Committee Co-Chair Sub-Committee Co-Chair

APPROVALS OBTAINED

Command: □ 1/4 Battalion □ USS Stockdale □ 1/140th □ NA
Committee: □ Yes If Yes, approval date: □ Not Obtained

DESCRIPTION OF EXPENSE | UNIT(S) BENEFITED | AMOUNT $ |
--------------------------|------------------|----------|
Wood, Paint, Brushes, Rope, Etc. to help maintain the Command Post | | NTE $400 |

Total Amount Requested: NTE $400

CHECK PAYABLE TO: MCCS 6065-61
STREET ADDRESS:
CITY: ______________________ STATE: _______ ZIP: __________
TELEPHONE: ___________ EMAIL: ___________

Submit form to Military Support Committee for approval. If approved, indicate approvals and submit form to the following WITH ATTACHED RECEIPTS:
William J. Kelley, III
Treasurer, Laguna Niguel Military Support Foundation
24495 Rue de Gauguin, Laguna Niguel, CA 92677
Tel: (949) 363-7519 Email: wjk@kelleyandkelleylaw.com

For LNMS Foundation Only:
Auth 1: Date: Auth 2: Date:
Discuss Updating the Military Support Committee Brochure

Agenda Item No. 12
Our Adopted Units

The U.S. Stockdale (DDG106) is a guided missile destroyer home-ported in San Diego and was commissioned on April 18, 2009. The ship, named after Vice Admiral James B. Stockdale, was adopted by the City of Laguna Niguel on April 11, 2014. The Stockdale has a crew of approximately 300 sailors and officers.

The 1st Battalion, 4th Regiment, of the U.S. Marines, also known as the “Devil Dogs,” is based out of Camp Pendleton. This infantry battalion has over 800 men and officers and has a storied history dating back to 1922, with action in China, the Philippines, Okinawa, Vietnam and four combat tours in Iraq.

The 1st Assault Helicopter Battalion, 140th Aviation Regiment, is a Blackhawk Combat Helicopter Unit that is home based in Los Alamitos. This unit has seen action in the Korean War and has recently been in Iraq and Afghanistan. Additionally, this unit was fully adopted by the City in 2018.
Military Support Committee And Foundation

The Laguna Niguel Military Support Committee was formed in 2007 and is an official committee of the City of Laguna Niguel. The Committee consists of 18 citizen volunteers and two City Council Members who support the City's three adopted military units - 1st Battalion, 4th Marine Regiment, the USS Stockdale, and the 1st Assault Helicopter Battalion, 140th Aviation Regiment.

The Laguna Niguel Military Support Foundation, a 501(c)(3) non-profit corporation, supports the activities and events of the Military Support Committee. The Foundation accepts donations on behalf of the Committee and disburses funds as needed to help accomplish the

What We Do to Help Our Soldiers, Marines & Sailors

Committee’s mission. The men and women of our armed forces and their families often face special challenges and needs. The Committee works closely with command-appointed liaisons from these units to determine their needs and how best to meet them. The Committee conducts a variety of fundraising activities and relies heavily on the kindness and generosity of the public, businesses, and corporate sponsors to support events and activities that include:

- Sending care packages to deployed units.
- Providing baby gifts to expectant mothers.
- Providing family members travel expenses when a service member is injured or deceased.

USS Stockdale, DDG-

You can help!

If you would like to make a financial donation to help support our mission, please make checks payable to the Laguna Niguel Military Support Foundation (Tax ID # 32-0241114) and mail it to the City of Laguna Niguel, 30111 Crown Valley Parkway, Laguna Niguel, CA 92677. Donations may also be made online at www.inmilitarysupport.org.

From time to time, the Committee seeks the help of volunteers for various activities and events. If you are interested in volunteering, or would simply like to learn more about the Committee, visit our website at Inmilitarysupport.org.

The Committee meets monthly and is co-chaired by two City Council Members. A schedule of the Committee meetings is available on the website and all visitors are welcome!