



# Agenda for the Regular Meeting of the Laguna Niguel City Council

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**REGULAR MEETING OF**  
February 18, 2020 – 6:00 p.m.

**COUNCIL CHAMBERS**  
**LAGUNA NIGUEL CITY HALL**

**30111 Crown Valley Parkway**  
**Laguna Niguel, California 92677**

*Welcome to your City Council meeting!*

*Regular City Council meetings are held on the first and third Tuesday of every month at 7:00 p.m. (6:00 p.m. or a time prior to the Regular City Council meeting for Closed Session), in the Council Chambers of City Hall. Regular City Council meetings are aired live on Cox Cable Channel 853 and AT&T U-Verse Channel 99, and rebroadcasted on both channels at 6:00 p.m. daily following each meeting. Rebroadcasted meetings can also be viewed on the City's website at [www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org) and on the City's YouTube Channel at [www.youtube.com/cityoflagunaniguel](http://www.youtube.com/cityoflagunaniguel).*

*Any person wishing to address the City Council will need to complete and present a gold-colored, "Request to Speak" form to the City Clerk. These forms are available on the counter that is located inside the Council Chambers. Please be aware that the time limit will be established by the Mayor. To allow equal time for speakers, minutes may not be given to another speaker. You may have another person read your written statement. The City Council may establish a time limit of all comments of not less than one half hour.*

*No action will be taken on any items not on the agenda, unless the City Council makes a determination that an emergency exists or that there is a need for immediate action and the need to take action came to the attention of the City subsequent to the agenda being posted. Any documents that are provided to the City Council regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the public review table that is located in the reception area on the second floor of City Hall, until 5:00 p.m. on the day of the City Council meeting. After 5:00 p.m., the documents will be available at the counter that is located inside the Council Chambers.*

*Thank you for attending your City Council meeting.*

**City Hall/Council Chambers**  
**30111 Crown Valley Parkway**  
**Laguna Niguel, California 92677**  
**949/362-4300 Fax 949/362-4340**  
[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

**CALL TO ORDER AND ROLL CALL – 6:00 P.M.**

**CLOSED SESSION**

**PUBLIC COMMUNICATIONS ON CLOSED SESSIONS ITEMS**

**RECESS TO CLOSED SESSION**

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Section 54957 of the Government Code.

Title: City Manager

**CALL TO ORDER AND ROLL CALL – 7:00 P.M.**

**INVOCATION** – Reverend Jim Szeyller, Laguna Niguel Presbyterian Church

**PLEDGE OF ALLEGIANCE** –Cub Scout Pack 774

**PRESENTATIONS**

**1. Presentation to Sergeant Jack Songer in Recognition of His Service with the City of Laguna Niguel**

**Recommendation**

Hear presentation.

**2. Presentation to the City of Laguna Niguel by the Orange County Business Council in Recognition of the Concierge Services Program**

**Recommendation**

Hear presentation.

**3. Presentation of City Tiles to Outgoing Commission and Committee Members**

**Recommendation**

Present City tiles.

## PUBLIC COMMUNICATIONS

### CONSENT CALENDAR

1. [Warrants of February 4, 2020 and February 18, 2020](#)

**Recommendation**

Approve as written or amended.

2. [Payroll Summary Registers](#)

**Recommendation**

Approve as written or amended.

3. [Minutes of the Regular City Council Meeting on January 21, 2020](#)

**Recommendation**

Approve as written or amended.

4. [Minutes of the Special City Council Meeting on February 12, 2020](#)

**Recommendation**

Approve as written or amended.

5. [Investment Report as of December 31, 2019](#)

**Recommendation**

Staff recommends that the City Council receive and file the City of Laguna Niguel Investment Report as of December 31, 2019.

6. [Approval of Professional Services Agreements for On-Call Professional Community Development Services](#)

**Recommendation**

Staff recommends that the City Council approve Professional Services Agreements for On-Call Professional Community Development Services.

7. [Approval of Plans and Specifications for the Community Development Block Grant \(CDBG\) Eligible Sidewalk Repair Program, Cash Contract No. 20-01 and Authorization to Advertise the Project for Bids](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Plans and Specifications for the Community Development Block Grant (CDBG) Eligible Sidewalk Repair Program, Cash Contract No. 20-01; and,
2. Authorize staff to advertise the project for bids.

8. [Approval of Plans and Specifications for the Crown Valley Park Temporary Parking Lot, Cash Contract No. 20-03 and Authorization to Advertise the Project for Bids](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Plans and Specifications for the Crown Valley Park Temporary Parking Lot, Cash Contract No. 20-03; and,
2. Authorize staff to advertise the project for bids.

9. [Approval of Amendment No. 4 to the Professional Services Agreement with Willdan Engineering for On-Call Public Works Inspection Services](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No. 4 to the Professional Services Agreement with Willdan Engineering for On-Call Public Works Inspection Services in the not-to-exceed amount of \$176,000; and,
2. Authorize the City Manager to execute Amendment No. 4 and future amendments to the Professional Services Agreement with Willdan Engineering for On-Call Public Works Inspection Services, subject to the City Attorney making non-substantive changes.

10. [Approval of Amendment No. 9 to the Professional Services Agreement with DMc Engineering for On-Call Professional Engineering Services](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No. 9 to the Professional Services Agreement with Derek J. McGregor dba, DMc Engineering for On-Call Professional Engineering Services in the not-to-exceed amount of \$160,000; and,
2. Authorize the City Manager to execute Amendment No. 9 and future amendments to the Professional Services Agreement with Derek J. McGregor dba, DMc Engineering for On-Call Professional Engineering Services, subject to the City Attorney making non-substantive changes.

11. [Award of Construction Contract to Alfaro Communications Construction, Inc. for the Bus Shelters Phase 1 Project, Cash Contract No. 19-02 and, Approval of Amendment No. 2 to the Professional Services Agreement with Annealta Group for On-Call Public Works Construction Support Services](#)

**Recommendation**

Staff recommends that the City Council:

1. Award the Construction Contract for the Bus Shelters Phase I Project, Cash Contract No.19-02 to Alfaro Communications Construction, Inc. in the amount of \$806,651, base bid plus add alternate #1, waiving the minor bid errors enumerated in this staff report;
2. Authorize the Public Works Director/City Engineer to process change orders in an amount not to exceed 10% of the total contract for \$80,665, for a total not-to-exceed amount of \$887,316 if needed;
3. Approve Amendment No. 2 to the Professional Services Agreement with Annealta Group for On-Call Public Works Construction Support Services for a not-to-exceed amount of \$46,250;
4. Authorize the City Manager to execute the Construction Contract for the Bus Shelters Phase I Project, Cash Contract No. 19-02 with Alfaro Communications Construction, Inc., subject to the City Attorney making non-substantive changes;
5. Authorize the City Manager to execute Amendment No. 2 and future amendments to the Professional Services Agreement with Annealta Group for On-Call Public Works Construction Support Services, subject to the City Attorney making non-substantive changes; and
6. Authorize the City Manager to execute the Notice of Completion at the conclusion of the construction.

12. [Comprehensive Annual Financial Report \(CAFR\) and Related Audit Reports of the City of Laguna Niguel for FY 2018-19](#)

**Recommendation**

Staff recommends that the City Council receive and file the CAFR and related audit reports of the City of Laguna Niguel for the year ended June 30, 2019.

13. [Adoption of Ordinance No. 2020-203, Amending the Laguna Niguel Municipal Code Related to the Sports Advisory Committee and Military Support Committee](#)

**Recommendation**

Staff recommends that the City Council conduct second reading, by title only, and adopt Ordinance No. 2020-203:

ORDINANCE NO. 2020-203

AN ORDINANCE OF THE CITY OF  
LAGUNA NIGUEL AMENDING THE LAGUNA NIGUEL  
MUNICIPAL CODE MODIFYING THE PROCEDURE FOR  
REMOVAL OF MEMBERS OF THE MILITARY SUPPORT  
COMMITTEE, DISSOLVING THE SPORTS ADVISORY  
COMMITTEE, AND MAKING A FINDING OF EXEMPTION  
UNDER CEQA IN CONNECTION THEREWITH

14. [City's Positions on 2020 Ballot Measures](#)

**Recommendation**

Staff recommends that the City Council:

1. Support the "Reducing Crime and Keeping California Safe Act of 2020" ballot measure.
2. Oppose the "Schools and Local Communities Funding Act" ("Split Roll") ballot measure.

**DISCUSSION**

1. [Fiscal Year 2019-20 Mid-Year Operating and Capital Improvement Program \(CIP\) Budget Review](#)

**Recommendation**

Staff recommends that the City Council:

1. Receive and file this report; and,
2. Adopt Resolution No. 2020-1311, Amending the FY 2019-20 Budget.

2. [Introduction of Ordinance No. 2020-204, Amending the Laguna Niguel Municipal Code to Alter and Clarify the Authority of the City Council, Traffic and Transportation Commission, and Traffic Engineer](#)

**Recommendation**

Staff recommends that the City Council:

1. Waive full reading, make any amendments to, and introduce Ordinance No. 2020-204 by title:

ORDINANCE NO. 2020-204

AN ORDINANCE OF THE CITY OF  
LAGUNA NIGUEL AMENDING THE LAGUNA NIGUEL  
MUNICIPAL CODE TO ALTER AND CLARIFY THE  
AUTHORITY OF THE CITY COUNCIL, TRAFFIC AND  
TRANSPORTATION COMMISSION, AND TRAFFIC  
ENGINEER FOR THE REGULATION AND INSTALLATION  
OF TRAFFIC CONTROLS AND OTHER DEVICES AND  
MAKING A FINDING OF EXEMPTION UNDER CEQA IN  
CONNECTION THEREWITH

2. Direct that the proposed ordinance, with any changes to it, be placed on the agenda for the March 3, 2020 City Council Meeting and adopt the ordinance at that meeting.

**OTHER BUSINESS/COUNCIL REPORTS**

1. **Council Reports**

**Recommendation**

Hear Council reports.

2. **City Manager/Department Reports**

**Recommendation**

Hear City Manager/Department reports.

**ADJOURNMENT**

**LAGUNA NIGUEL CITY COUNCIL**

**Mayor Laurie Davies  
Mayor Pro Tem Fred Minagar  
Council Member Elaine Gennawey  
Council Member John Mark Jennings  
Council Member Sandy Rains**

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E-mail address .....  
Website address ..... [www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

*Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the City Clerk’s Office at (949) 362-4300. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.*

*The Council Chambers is wheelchair accessible and disabled parking is available in the City Hall parking lot. Assisted Listening is available in the Council Chambers. To arrange for use of a personal listening device, please contact the City Clerk prior to the meeting.*

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     )ss  
CITY OF LAGUNA NIGUEL    )

I, Eileen C. Gomez, City Clerk for the City of Laguna Niguel, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 5:00 p.m. on Friday, February 14, 2019, at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Park, 29751 Crown Valley Parkway, and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:           Eileen C. Gomez, City Clerk