



# Laguna Niguel Parks & Recreation Commission Agenda

REGULAR MEETING OF  
February 10, 2020 – 7:00 p.m.

COUNCIL CHAMBERS  
LAGUNA NIGUEL CITY HALL

30111 Crown Valley Parkway  
Laguna Niguel, California 92677

*WELCOME TO YOUR PARKS AND RECREATION COMMISSION MEETING!*

*Any person wishing to address the Parks and Recreation Commission on any matter, whether or not it appears on this agenda, is requested to complete a white-colored, "Request to Speak" form available on the tables near the door. Please submit the completed form to the Secretary prior to being heard by the Commission. Each individual will be allowed three (3) minutes. No action will be taken on any items not on the agenda, unless the Commission makes a determination that an emergency exists or that there is a need for immediate action and the need to take action came to the attention of the City subsequent to the agenda being posted.*

*Any documents that are provided to the Parks and Recreation Commission regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the public review table that is located in the reception area at the main entrance to City Hall at 30111 Crown Valley Pkwy., Laguna Niguel, California 92677, until 5:00 p.m. on the date of the Commission meeting. After 5:00 p.m., the documents will be available at the counter that is located inside of the City Council Chambers at 30111 Crown Valley Pkwy., Laguna Niguel, California 92677.*

*Thank you for attending your Parks and Recreation Commission meeting.*

City Hall  
30111 Crown Valley Parkway  
949/362-4300 Fax 949/362-4340  
[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMUNICATIONS**

**ADMINISTRATION**

**1. OATH OF OFFICE AND ORIENTATION**

- A. Administer Oath of Office to Parks and Recreation Commissioners,  
James McGinley and Stephanie Winstead**
- B. Parks and Recreation Commission Resolution No. 2010-995**
- C. Guidelines for the Parks and Recreation Commission**
- D. Brown Act Review**
- E. Parliamentary Procedures**

**2. ELECTION/APPOINTMENTS**

- A. Election of Parks and Recreation Commission Chair and Vice Chair**

**Recommendation:**

That the Parks and Recreation Commission Elect a Chair and Vice Chair for 2020.

- B. Appointment of Members to the Parks, Playgrounds, and Facilities Improvements Subcommittee**

**Recommendation:**

That the Parks and Recreation Commission appoint up to two Commissioners to serve on the Parks and Playground Improvements Subcommittee for 2020.

- C. Appointment of Members to the Trail Improvements Subcommittee**

**Recommendation:**

That the Parks and Recreation Commission appoint two Commissioners to serve on the Trail Improvements Subcommittee for 2020.

## OTHER BUSINESS

### 3. APPROVAL OF MINUTES OF THE NOVEMBER 18, 2019 REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION

**Recommendation:**

Approve the minutes as written or amended.

### 4. YOUTH SPORTS SPONSORSHIP REQUEST FOR THE LAGUNA NIGUEL LIGHTNING 12U BASEBALL CLUB

**Recommendation:**

Staff recommends that the Parks and Recreation Commission:

1. Review the Laguna Niguel Lightning's Application for Sports Team Sponsorship to ensure the request meets all applicable Sports Sponsorship Request Policy guidelines and;
2. Recommend that the City Council approve funding in the amount of \$1,000 to sponsor the Laguna Niguel Lightning 12U Baseball Club.

### 5. ATHLETIC FACILITIES AND SPORTS UPDATE - BRETT WOODHULL, RECREATION SUPERVISOR

**Recommendation:**

Staff recommends that the Parks and Recreation Commission hears the update.

### 6. PARKS AND RECREATION DEPARTMENT ACTIVITIES & EVENTS STATUS REPORT

**Recommendation:**

Receive and file the report.

## COMMISSIONER, CITY COUNCIL LIAISON & STAFF COMMENTS

## ADJOURNMENT

**PARKS AND RECREATION COMMISSION**

Commissioner Steven Austin  
Commissioner Amanda Jones  
Commissioner James McGinley  
Commissioner Mary Ann Priore  
Commissioner Stephanie Winstead

City Council Liaisons

Council Member John Mark Jennings  
Council Member Elaine Gennawey (Alternate)

Email address.....info-ln@cityoflagunaniguel.org  
Website address.....www.cityoflagunaniguel.org

*Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the Parks & Recreation Department Office at (949) 425-5100. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.*

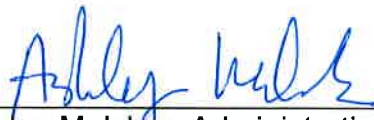
*The Council Chambers is wheelchair accessible and disabled parking is available in the City Hall parking lot. Assisted Listening is available in the Council Chambers. To arrange for use of a personal listening device, please contact the Parks & Recreation Dept. prior to the meeting.*

**AFFIDAVIT OF POSTING**

COUNTY OF ORANGE )  
CITY OF LAGUNA NIGUEL )

I, ASHLEY MELCHOR, PARKS AND RECREATION ADMINISTRATIVE SECRETARY FOR THE CITY OF LAGUNA NIGUEL, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 5:00 p.m. on February 7, 2020 at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Park, 29751 Crown Valley Parkway, and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:



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Ashley Melchor, Administrative Secretary  
Parks and Recreation Department