



# Agenda for the Regular Meeting of the Laguna Niguel City Council

**REGULAR MEETING OF  
February 1, 2022 – 7:00 P.M.**

*WELCOME TO THE REGULAR MEETING OF THE CITY COUNCIL.*

*Regular City Council meetings are held on the first and third Tuesday of every month at 7:00 p.m. in the Council Chambers at City Hall (6:00 p.m. or prior to the Regular City Council meeting for Closed Session). City Hall is open for the public to attend the meeting; however, in-person seating is limited.*

*Regular City Council meetings are aired live on Cox Cable Channel 853, AT&T U-Verse Channel 99 and on the City's YouTube Channel at [www.youtube.com/cityoflagunaniguel](http://www.youtube.com/cityoflagunaniguel). Rebroadcasted meetings are available for viewing on: Cox Cable/AT&T U-Verse channels at 6:00 p.m. daily following each meeting; the City's Website at [www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org); and on the City's YouTube Channel.*

*Any person wishing to address the City Council will need to complete and present a gold-colored, "Request to Speak" form to the City Clerk at the meeting. Forms are available on the counter located inside the Council Chambers. The time limit will be established by the Mayor. To allow equal time for speakers, minutes may not be given to another speaker. If you are unable to attend the meeting, you may have another person read your written statement. The City Council may establish a time limit on all public comments of not less than one half hour.*

*Any documents pertaining to items on the agenda that are provided to the City Council prior to 4:00 p.m. on the day of the City Council meeting will be available for public review at the counter that is located inside the Council Chambers.*

*The City of Laguna Niguel thanks you in advance for attending the City Council meeting.*

**City Hall/Council Chambers  
30111 Crown Valley Parkway  
Laguna Niguel, California 92677  
949/362-4300 Fax 949/362-4340  
[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)**

**CALL TO ORDER AND ROLL CALL – 7:00 p.m.**

**INVOCATION** – Marty DeWindt, First Church of Christ, Scientist

**PLEDGE OF ALLEGIANCE** – Junior Scout Troop 8590

**PRESENTATIONS**

1. **Presentation to Outgoing Commission and Committee Members**
2. **Laguna Niguel Military Support Foundation Presentation**

**PUBLIC COMMENTS**

**CONSENT CALENDAR**

1. [Warrants of February 1, 2022](#)

**Recommendation**

Approve as written or amended.

2. [Payroll Summary Registers](#)

**Recommendation**

Approve as written or amended.

3. [Minutes of the Special City Council Meeting on January 12-13, 2022, and Regular City Council Meeting on January 18, 2022](#)

**Recommendation**

Approve as written or amended.

4. [Investment Report as of December 31, 2021](#)

**Recommendation**

Staff recommends that the City Council receive and file the City of Laguna Niguel Investment Report as of December 31, 2021.

5. [Approval of Amendment No. 1 to the Professional Services Agreement with Michael Baker International to Provide Environmental Consulting Services for the Proposed Development of 38 Residential Townhomes \(29001 Paseo De Colinas – Paseo De Colinas Townhomes\)](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve Amendment No. 1 to the Professional Services Agreement with Michael Baker International to prepare an environmental analysis for the proposed development of 38 residential townhomes located at 29001 Paseo De Colinas for an amount not to exceed \$97,763;
2. Authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement and future amendments to the agreement, between the City and Michael Baker International; and,
3. Approve a budget appropriation for a pass-through amount of \$97,763. The costs associated with these services will be paid by the property owner, Capistrano Unified School District.

6. [Approval of Agreement for a Citywide VoIP Phone System Replacement Project with LogMeIn Communications, Inc.](#)

**Recommendation**

Staff recommends that the City Council:

1. Approve the Agreement with LogMeIn Communications, in the not-to-exceed amount of \$306,272 for the procurement, installation, and servicing of a new Voice over Internet Protocol (VoIP) phone system;
2. Approve a not-to-exceed 10% contingency of the total contract in the amount of \$30,627 for additional work and authorize the Deputy City Manager to approve the additional work with LogMeIn Communications, if needed, for a total not-to-exceed amount of \$336,899; and,
3. Authorize the City Manager to execute the Agreement and future amendments to the agreement, subject to the City Attorney making non-substantive changes.

## **DISCUSSION ITEMS**

### **1. Fiscal Year 2021/2022 Mid-Year Budget Review**

#### **Recommendation**

1. Approve the following FY 2021/2022 budget adjustments:

#### **Revenues**

- a. Increase property tax revenue in the amount of \$360,106 (General Fund).
- b. Increase planning revenue in the amount of \$178,600 (General Fund).
- c. Recognize grant revenue for the Summer Trolley Program in the amount of \$59,816 (Measure M2 grant funds).

#### **Expenditures**

- a. Appropriate \$178,600 of planning expenditures (General Fund).
  - b. Appropriate \$150,000 for the La Paz Road Earth Movement Evaluation (American Rescue Plan funds).
  - c. Appropriate \$600,000 to expedite the City Hall Audio-Visual Equipment Upgrade Project (American Rescue Plan funds).
  - d. Appropriate \$750,000 for the Crown Valley Westbound Widening I-5 to Oso Creek Project (American Rescue Plan funds).
  - e. Appropriate \$59,816 for the Summer Trolley Program (Measure M2 grant funds).
2. Approve a Purchase Order with Long Beach BMW for two police motorcycles in an amount not to exceed \$78,113.17.
3. Approve Resolution 2022-1377, updating procedures for the approval of payment instruments by the City, authorizing specific City officials to sign checks by facsimile signature, and allowing handwritten signatures on those instruments in specified situations.

2. [Introduction of Ordinance No. 2022-212, Amending the Laguna Niguel Municipal Code Related to the Military Support Committee](#)

**Recommendation**

1. Waive full reading, make any amendments to, and introduce Ordinance No. 2022-212 by title:

ORDINANCE NO. 2022-212

AN ORDINANCE OF THE CITY OF LAGUNA NIGUEL AMENDING THE LAGUNA NIGUEL MUNICIPAL CODE RELATING TO THE MILITARY SUPPORT COMMITTEE, INCLUDING PROVISIONS ON APPOINTMENT AND REMOVAL OF MEMBERS, ROLE OF CITY COUNCIL LIAISONS, DESIGNATION AND SELECTION OF CHAIR AND VICE-CHAIR, UPDATING THE LIST OF DUTIES AND LIST OF EX-OFFICIO MEMBERS TO REFLECT CHANGES IN ADOPTED MILITARY UNITS AND PROVIDING FOR THE COUNCIL'S SELECTION OF ADOPTED MILITARY UNITS, AND MAKING A FINDING OF EXEMPTION UNDER CEQA IN CONNECTION THEREWITH

2. Direct that the proposed Ordinance, with any changes to it, be placed on the agenda for the February 15, 2022 City Council meeting and adopt the Ordinance at that meeting.

**OTHER BUSINESS/COUNCIL REPORTS**

1. **Council Reports**
2. **City Manager/Department Reports**

**ADJOURNMENT**

**LAGUNA NIGUEL CITY COUNCIL**

**Mayor Elaine Gennawey  
Mayor Pro Tem Sandy Rains  
Council Member Kelly Jennings  
Council Member Fred Minagar  
Council Member Rischi Paul Sharma**

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Website address .....[www.cityoflagunaniguel.org](http://www.cityoflagunaniguel.org)

*Americans with Disabilities Act - In compliance with the Americans with Disabilities Act, if you are an individual who requires accommodations to participate in this meeting, please contact the City Clerk’s Office at (949) 362-4300. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.*

*The Council Chambers is wheelchair accessible and disabled parking is available in the City Hall parking lot. Assisted Listening is available in the Council Chambers. To arrange for use of a personal listening device, please contact the City Clerk prior to the meeting.*

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     )ss  
CITY OF LAGUNA NIGUEL   )

I, Thy M. Merritt, Acting City Clerk for the City of Laguna Niguel, hereby certify, under penalty of perjury, that I caused the posting of this agenda by 5:00 p.m. on Thursday, January 27, 2022 at City Hall, 30111 Crown Valley Parkway; Crown Valley Community Center, 29751 Crown Valley Parkway; and Sea Country Senior and Community Center, 24602 Aliso Creek Road.

POSTED BY:           Thy M. Merritt, Acting City Clerk